APEEEL2 Annual General Meeting

Thursday 09 December 2021 – online via TEAMS

AGENDA

1. Opening remarks, adoption of the agenda and approval of the minutes of the Annual General Meeting of 14 December 2020
2. Presentation of the BELENIOS platform
3. Election of two Tellers
4. Presentation and vote of the audited accounts 2020-2021 via the online BELENIOS platform
5. Presentation and approval of the annual activity report 2020-2021
6. Presentation and vote of the provisional budget 2021-2022 via the online BELENIOS platform
7. Appointment of the auditor for accounts 2021-2022
8. Miscellaneous and Vote via the online BELENIOS
9. Final remarks and closing of meeting

1. Opening remarks, adoption of the Agenda and approval of the minutes of the AGM of 14/12/2020

- **The meeting starts at 18:05** with a total number of **33 votes**, including 31 participants (2 guests without voting rights) and 4 proxies.
- APEEEL2 President, André Schmutz (ASC) welcomes all participants in the assembly in German, French, and English. This is the second time the APEEEL2 AGM is held online, and ASC is pleased to welcome 2 guests, our new School Director Mr Maurice van Daal and our auditor Mrs Tania Kohn. Mr Richard, Deputy Director for Nursery & Primary, and Mrs Soekov Deputy Director for Secondary are excused.
- **18:09:** Mr van Daal thanks APEEEL2 for inviting him to the meeting. As he has just taken up his functions in our School, he is very curious to listen to tonight's discussions.

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- **18:11:** ASC confirms the meeting will not be recorded and asks all participants to switch off their microphone when not intervening.
  He thanks all APEEEL2 staff and all our Periscolaire instructors for their dedicated work.

- **18:14 The Agenda is approved by all voters with no abstention.**

- **18:15:** ASC presents the draft minutes of our last Annual General Meeting (AGM) of 14 December 2020, published on our website https://www.apeeel2.lu/apeeel2-statutes-and-general-meetings/
  The minutes of the AGM of 14 December 2020 are adopted by all voters with no abstention.

2. Presentation of the BELENIOS platform

ASC presents the BELENIOS platform: an easy-to-use online voting system, guaranteeing state-of-the-art security (the vote privacy relies on the encryption of the votes) as well as verifiability on the fact that voters can check that their ballots have been received. An *APEEEL2 BELENIOS User Guide* is published on our website on https://www.apeeel2.lu/apeeel2-statutes-and-general-meetings/.

3. Election of two Tellers

18:19: ASC explains the role of the Tellers who will count and check the votes during the AGM, as well as the APEEEL2 annual elections next June, in accordance with the APEEEL2 statutes.

18:22: Mrs Carolina LIBERGE and Mr Rasmus EGELUND volunteer to be tellers and are approved by all (no abstention).

4. Presentation and vote of the audited accounts 2020-2021 via the online BELENIOS platform

18:23 APEEEL2 Secretary General, Delphine Ballaguy (DB) presents the APEEEL2 audited accounts 2020/2021 included in the *Financial Report* section of the **APEEEL2 Annual Report 2020/2021** published on our website https://www.apeeel2.lu/apeeel2-statutes-and-general-meetings/

DB runs a PowerPoint presentation, summarising the main topics and highlights the following points :

- Significant decrease (-35%) in the number of registrations for Periscolaire in 2020/21
- The number of activities offered remained the same in total. However, because of Covid-restrictions, there were less choices for parents in the end.
- Due to access restrictions because of the Covid crisis, we had to cancel 33 courses for lack of registrations

18:27: Our auditor Mrs Tania Kohn presents her Audit Report, included in the *APEEEL2 Annual Report 2020/2021.*

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5. Presentation and approval of the Annual Activity Report 2020-2021

18:32: DB presents some sections in the *APEEEL2 Annual Report 2020/2021.* She highlights our challenges for 2021/2022 on the following topics:

- **Canteen**: Working on the specifications for the new call for tenders for September 2022
- **Geogebra** in Secondary: Finding a suitable device solution for parents
- Developing our new **Accueil Periscolaire** service & running our Periscolaire activities despite Covid restrictions
- Collaborating with the School to develop projects improving **pupils'well being**
- Continuing our efforts for improving our **communication to parents**

6. Presentation and vote of the provisional budget 2021-2022 via the online BELENIOS platform

- The 2021/2022 budget is included in the *Financial Report* section of the *APEEEL2 Annual Report 2020/2021.*

18:51: Our significant estimated loss for 2021/22 can be explained with the following reasons:

- Periscolaire material investments have been postponed
- Idem for IT improvements which have also been postponed (PAMS Periscolaire platform).
- No increase of our Periscolaire costs for parents.
- A budget for social fund has been planned again, in case school trips are organised
- We expect some expenses to be spent on projects with the School to improve pupils' wellbeing.
- Decisions to work with professional consultants to improve the canteen specifications have been taken.

Questions from participants:

1. *Question*: Could the School *Scenario B* affect our 2021/2022 Periscolaire budget?
   Answer from DB: Not really, as the only pupils who are not allowed to attend periscolaire activities are the ones in quarantine, ie not all the pupils affected by the School Scenario B.

2. *Question*: Why not budgeting more and increasing the cost of Periscolaire activities for parents?
   Answer from DB: The decision has been taken by the APEEEL2 Management Committee (MC) who considered that increasing the cost of our activities was not justified knowing the fact that we have a reserve of funds in our bank account. A different decision could be taken by the APEEEL2 MC for next school year (2022/23).

DRAFT

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7. Appointment of the auditor for accounts 2021-2022

19:02 Tania Kohn is proposed as the auditor for APEEEL2 2021-2022 accounts.

8. Miscellaneous and VOTE via the online BELENIOS

19:03 TIME TO VOTE using the online Belenios voting platform.

- ASC confirms the 2nd email from the Belenios server (including participants' passwords) has been sent to all voters. **ASC declares the vote open.**
- During the vote, DB answers previous questions from participants written in the TEAMS chat:
  - Getting new bike parking at the School: we have just received the School confirmation that the School has sent the request to the *Administration des Bâtiments Publics*. This is a long process, financed by the Luxembourg authorities.
  - Getting a new e-bike station (vel'oh) at the School: the School needs to work with the Bertrange commune on this project and has now sent a formal request (already requested by APEEEL2 a few years ago). Patience is still needed but things are moving forward in the right direction.
  - Career Day 2021? This popular APEEEL2 event, usually scheduled in November was cancelled again this year, due to the Covid crisis. We are looking at possibilities to organise it online during this school year, but we need volunteer parents to help us.
- ASC checks with all 37 participants that no one has any issue with casting their vote.
  19:12: **The vote is closed with a total of 32 votes received.**
- **19:14:** The vote results are shared with all participants and saved on the Belenios server on https://belenios.loria.fr/elections/jZNdgPPEhbWMsZ/.
  See copy of the **4 questions submitted to the vote and results** on page 5.

9. Final remarks and closing of meeting

ASC thanks all the Management Committee members for their support. He reminds the assembly that even though parents do not always agree with each other, and/or with the School Management, respect for each other's views is essential.

19:15: Mrs Magali Netrval discusses the **Ipad for DYS student project**.
The policy for Educational Support is being rewritten by the Office of the Secretary General of the European Schools and will include educational support for dyslexic pupils. This will result in a huge demand for training pupils and teachers. Mrs Netrval's association https://www.dyspraxie.lu/ provides training for free and should be able to cover all training needs for this current school year. However, *Dyspasie.lu* will not be able to cover increased needs for training during the next school year and requests APEEEL2's help for funding additional external training for 2022/2023.
ASC requests that Mrs Netrval be invited to one of our next Management Committee meetings to present this project.

As there are no more topics to be discussed, the meeting closes at 19:20

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APEEEL2 AGM 9/12/21 vote results

APEEEL2 AGM 9/12/2021

Langue : fr Appliquer
(Vous souhaitez aider à traduire ?)

En utilisant ce site, vous acceptez notre politique concernant les données personnelles. Accepter

Cette élection a été dépouillée.

Cette élection utilise des votes pondérés !

- ***Do you approve the APEEEL2 accounts for 2020/2021 as presented in the "Annual Report 2020/2021" and discharge the APEEEL2 Management Committee ?***

Yes	29
No	0
Vote blanc	3

- ***Do you approve the APEEEL2 Annual Report 2020/2021?***

Yes	26
No	3
Vote blanc	3

- ***Do you approve the APEEEL2 provisional budget for 2021/2022?***

Yes	26
No	1
Vote blanc	5

- ***Do you approve the appointment of Mrs Tania Kohn as the proposed auditor for the APEEEL2 accounts 2021/2022?***

Yes	30
No	0
Vote blanc	2

Nombre de bulletins acceptés : 28
Nombre total de voix pour les bulletins acceptés : 32
Vous pouvez également télécharger le résultat avec les preuves cryptographiques.

Voir les bulletins acceptés

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