

APEEEL2 Annual Report

Parents' Association
European School of Luxembourg II (Mamer)

1 September 2021 - 31 August 2022

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Letter from the president



Dear Parents,

As part of our annual activities, we are pleased to present our Annual Report to the General Assembly of our association for 2021-2022.
We are looking back on a school year where the Covid crisis was still present and school trips absent, but none the less all our S7 students successfully passed their Bac exams and we had the pleasure of welcoming our new School Director, Mr Van Daal.

Our monthly Management Committee meetings could only be organized online to discuss the points raised by our parents, prepare meetings with the School and manage our activities.
We are very grateful to our highly committed Office team, as they have been a source of proposals and always endeavoured to keep us on track.

I hope that in the following pages you will enjoy reading about the various responsibilities APEEEL2 took over the past school year. These include our role in two major projects for the new Canteen provider (Sodexo) and roadwork to improve bus access to our School.
Our Annual Report also details our healthy financial situation and the proposed budget for the current school year.

I make a wish that reading this report will trigger you to join us for our online General Assembly Meeting. Yes, even if our children now attend school “in situ”, our Management Committee members thought it could make life easier for you to follow our meeting from your preferred place.

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Chers parents,
Cela fait maintenant 10 années que nos enfants occupent le site de Bertrange-Mamer, avec pour cette rentrée des travaux pour faciliter l’accès aux bus.
Je souhaite une belle fête d’anniversaire à toute la communauté scolaire, et espère vous rencontrer lors de notre assemblée générale.

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Liebe Eltern,
Die Jahre reihen sich nun zum zehnten Mal, so wünsche ich uns allen ein schönes Geburtstagsjahr, unseren Kinder viel Freude bei Begegnungen und beim Lernen.
Mein Dank an unsere Mitarbeiter, an die Mitglieder des Verwaltungsrates, und an all unsere Mitglieder für ihr Vertrauen und ihre Unterstützung.

Our APEEEL2 for Our School

Our mission

To continue building a multicultural school community based on trust and dialogue in order to nurture each pupil’s skills, talents and aspirations

A. Schmutz

André Schmutz
President of APEEEL2

Management Committee

https://www.apeeel2.lu/management-committee-members/

APEEEL2 is the **official representative of the parents of the pupils at the European School Luxembourg II** recognized by the European School Statutes in so far as concerns related to the School and other third parties go. All parents of pupils attending the European School Luxembourg II are represented by APEEEL2.

We are a **non-profit organization made up of voluntary members** from amongst **parents of pupils** in Nursery, Primary and/or Secondary. We are the voice of parents of all language sections including parents of **SWALS** (Students Without A Language Section) and **ONL** (Other National Language) and pupils attending the **European School Luxembourg II, Bertrange-Mamer**.

Each year in June, we ask **all our members** to participate in the important vote for our next Management Committee election, giving a 3-years mandate to their choice of candidates. Our elections are organized online for a couple of years now using the secured Belenios online platform.

In June 2022, **5 members out of 10 candidates were elected in our Management Committee** with a three-year mandate, starting on 1 September 2022. We would like to thank all 10 candidates for their participation, and our members who took the time to vote. The participation rate was 20% and we hope that next year's elections will see even more participating members. Some of the non-elected applicants were motivated to join some of our working groups and offered their help to our management committee.

APEEEL2 Management Committee for 2022/2023

André Schmutz (ASC)	*President*	Diane Kipre (DK)	Member
Claudia Lange Tramoni (CLT)	VP Admin & Finance	Chris Knight (CK)	Member
Petros Vakondios (PV)	VP Secondary	Johan Luboya (JL)	Member
Areti Vasiloglou (AV)	VP Nursery & Primary	Enza Petrone (EP)	Member
Achim Schaefer (AS)	Co-Treasurer	Mateja Prajs (MP)	Member
Hom Saihkay (HS)	Co-Treasurer	Nicolas Rossignol (NR)	Member
Stefanie Fischer (SF)	Secretary	Tiziana Tamborrini (TZ)	Member
Luca DeGennaro (LDG)	Member	Tibor Tuboly (TT)	Member
Rasmus Egelund (RE)	Member	Stefan Wunderlich (SW)	Member
Chrysoula Fragkiadaki (CF)	Member	Roberta Zani (RZ)	Member
Didier Hoareau (DH)	Member		



Financial report

2021/2022 members

MC member **Achim Schaefer,** assisted by APEEEEL2 Secretary General **Delphine Ballaguy** and Accountant Assistant **Quitterie Pickart**

2022/2023 members

MC members **Achim Schaefer & Hom Saihkay** assisted by APEEEEL2 Secretary General **Delphine Ballaguy** and Accountant Assistant **Quitterie Pickart**

2021/2022 Accounts

In our last AGM of December 2021, we presented a budgeted deficit of – 116 850€. At the end of the School year, the deficit amounted to -2 476,72€.

OUR INCOMES

- Income from memberships remained more or less stable after the Covid years.
- Despite restrictions still being applied to Periscolaire sports activities (no more than 2 levels per group) and to non-sports activities (mask wearing), the total number of Periscolaire registrations was similar to the number during the school year 2019-2020 (before the pandemic). Therefore, our Periscolaire income has increased by almost 50% compared to 2020/2021.
- We offered a new service to parents with "Accueil Periscolaire". Approximately 50 pupils registered to this service for the entire school year, with parents offered to pay every 3 months per bank transfer. Total income for "Accueil Periscolaire" was approximately 17 000€.
- With the lifting of sanitary restrictions, we were allowed to organize various Summer Camps for Secondary and Primary pupils in June-July 2022.
- As last school year, we requested a subsidy from the CAS (*Comité des Activités Sociales des Institutions européennes)* to partially cover our administrative office costs. We would like to take this opportunity to thank CAS for accepting our request and allocate us a subsidy of 45 000€ for 2021/2022.

OUR EXPENSES

- The costs for our Periscolaire and Summer Camps instructors increased due to a high number of registrations resulting in more sessions, and the fact that we applied the index from October 2021 to our instructors' hourly rate. Overall, these costs were in line with what was budgeted.
- As budgeted, we contracted the consultancy firm Altenburg GmbH to assist with the writing of the specifications for the new canteen call for tenders. We had foreseen a budget of 50 000€ and therefore made a provision corresponding to the remaining balance, to be able to finance some help for the implementation of quality control.
- The budget allocated to events and school projects was not fully used, as sanitary measures were only lifted in April 2022.

- Unlike last school year, we were able to plan some important purchases for Periscolaire: a new piano as the demand remains high for private piano lessons, new tablets, and a camera for the *Comic & Narrative Photography* activity to be also shared with our theatre instructors. Other expenses for material covered the daily usage for running the activities, as well as some sanitary material.
- Despite having 10 000€ allocated in our budget for this purpose, no donation was made to the School as we did not receive any proposal to finance any pedagogical project.
- Social Fund: As School trips were cancelled, APEEEL2 only received requests regarding Summer Camps, "Accueil Periscolaire" as well as financial support shared with the School for canteen costs for Ukrainian pupils.

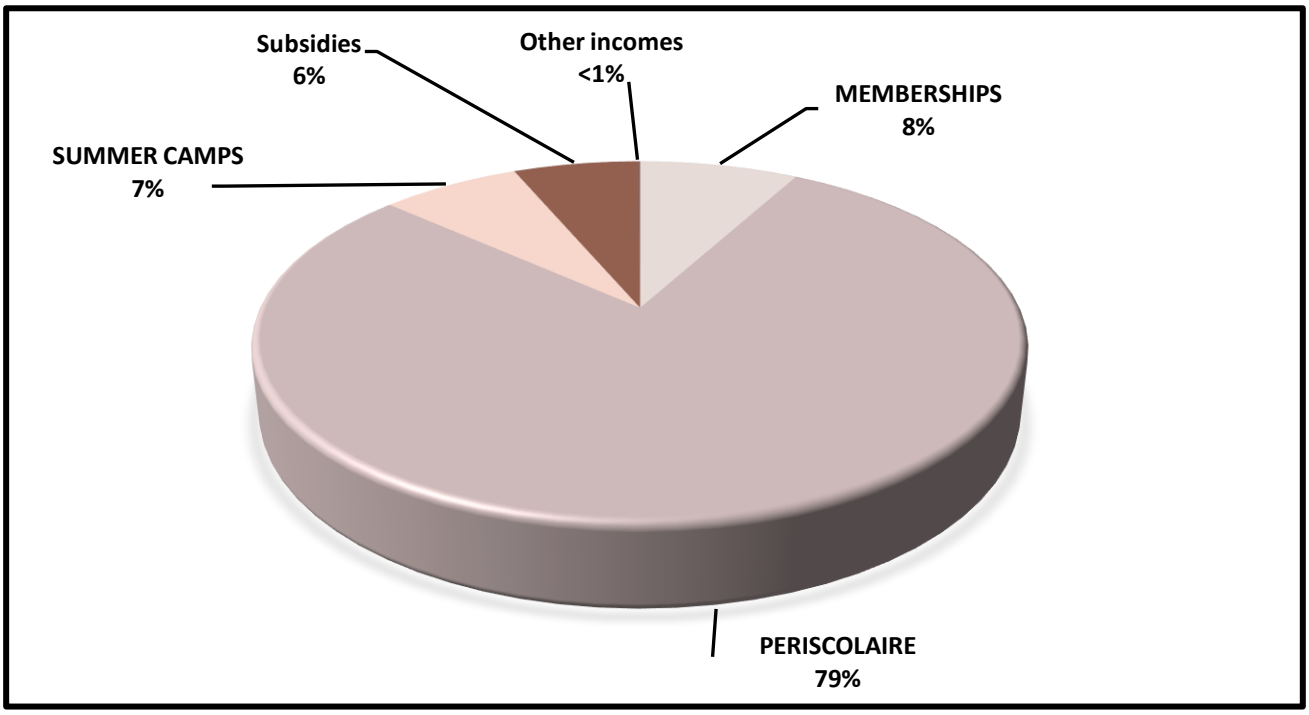
STAFF COSTS

Staff salary costs increased compared to the school year 2020/2021 as we had 4 permanent employees over 12 months, as well as 4 seasonal contracts (3 for the accompaniments and 1 for our new educator for "Accueil Periscolaire"). We also had to apply two indexes in 2021/2022: one in October 2021 and one in April 2022. However, costs remained in line with the amount budgeted.

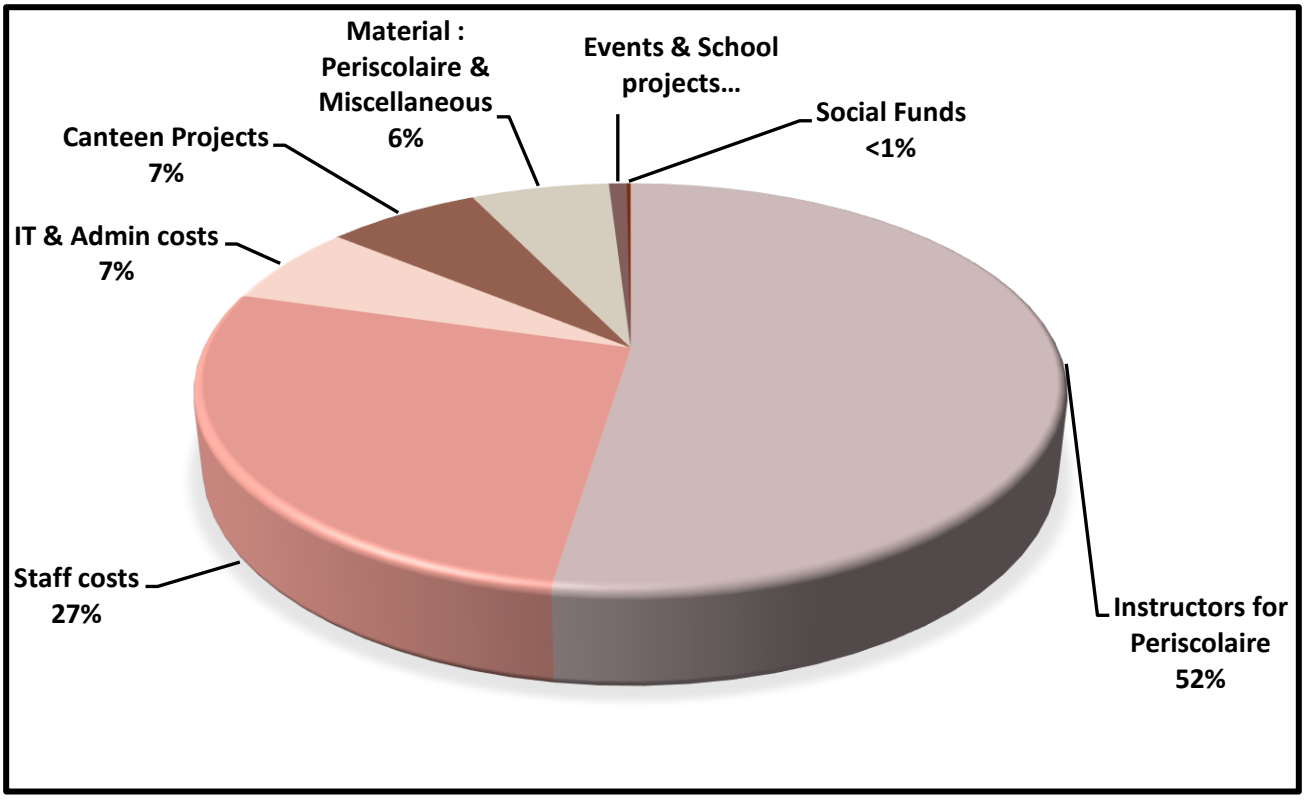
CONCLUSION

Our expenses were generally lower than planned, and we finally reached only a slight deficit of approximately -2 500€.

INCOMES – 2021/2022



EXPENSES – 2021/2022



2022/2023 budget

Being in November, we already have a good picture of our incomes for 2022/2023. We have noticed a strong increase in registrations for Periscolaire activities. As we did not increase our activities cost to parents since APEEEL2 took over Periscolaire from FAPEEEL, our Management Committee voted to apply 2 indexes to it. This cost increase had no impact on the number of registrations, as we received more registrations than the school year before the Covid crisis.

BUDGETED INCOMES

- Memberships income remains slightly the same, between 55 000 and 60 000€.
- As all sanitary restrictions have been lifted, we were able to mix class levels again for Periscolaire sports activities. Even if figures for 2022/23 are not yet definitive, we can consider we have achieved an increase of 20% in Periscolaire registrations in 2022/23 compared to 2021/22
- We plan to organize again our traditional Summer Camps, and like last year, we will expand our offer to propose camps for Secondary pupils on various themes (Multisport, Climbing and Creative) and one Multisport & Art Summer Camp for Primary.
- With the lifting of all Covid restrictions, we are hoping to resume many events and therefore expect an income of 3 000€.
- We have already submitted to the CAS (Comité des Activités Sociales) a subsidy request to cover partly our administrative office costs for an amount slightly higher than last year (50 000€).

BUDGETED EXPENSES

- We applied the index from April 2022 to our instructors. If confirmed, the indexes planned in 2022/2023 will be applied to their hourly rates from next school year. We expect an increase of the instructors' costs of around 10% compared to last year - the increase is partly due to the index applied and to the higher number of registrations.
- Regarding Periscolaire material, several important purchases were made last school year. Therefore, we anticipate a smaller budget for this year and have planned to spend 20 000€ as follows:
    - New material for the *table tennis* and *badminton* activities, including 2 new table tennis tables & two robots to throw the balls.
    - We were pleased to resume the *Merite Jeunesse* activity. Registrations have not reached the level before the Covid crisis, but we hope to see an increase in the number of pupils next year. It will be necessary to renew some of the camping equipment.
    - Various Sports and Art materials
    - For "Accueil Periscolaire": Sodexo (School new canteen provider) costs and various materials"
- We have decided to keep a line for "extraordinary expense" for the Canteen Project, as we intend to implement a quality control of the service and will need help from the consultancy firm to either carry out the control or set up the specifications for the control.

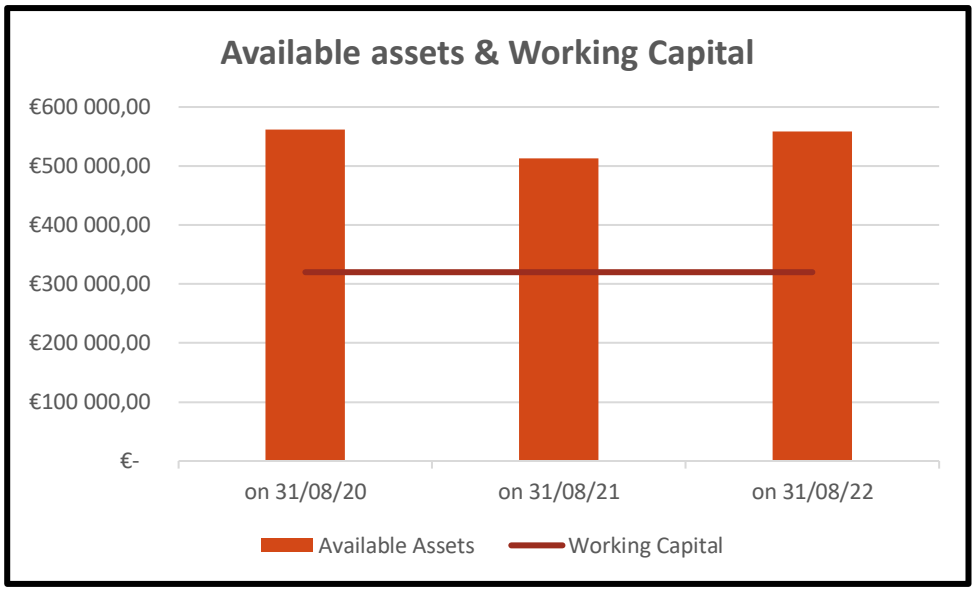
- Events: We expect traditional events to be organized again at School. We must also plan to participate to the celebrations of the School 10th Anniversary. Therefore, we are budgeting for a higher amount than last school year.
- Regarding School projects, we would like to set up a procedure for teachers or pupils to request a subsidy from us for their projects. We also expect the School to request us to co-finance pedagogical projects through donations.
- The mandatory school trips will start again in 2022/23. As in the past, we will allocate the same amount as the School to APEEEL2 members parents who are entitled to the Social Fund.
  We also expect to cover the following costs for Ukrainian families entitled to Social Fund: canteen costs shared with the School, a maximum of 1 Periscolaire activity per child, and mandatory School books. This partly explains our higher budget for social fund.

STAFF COSTS

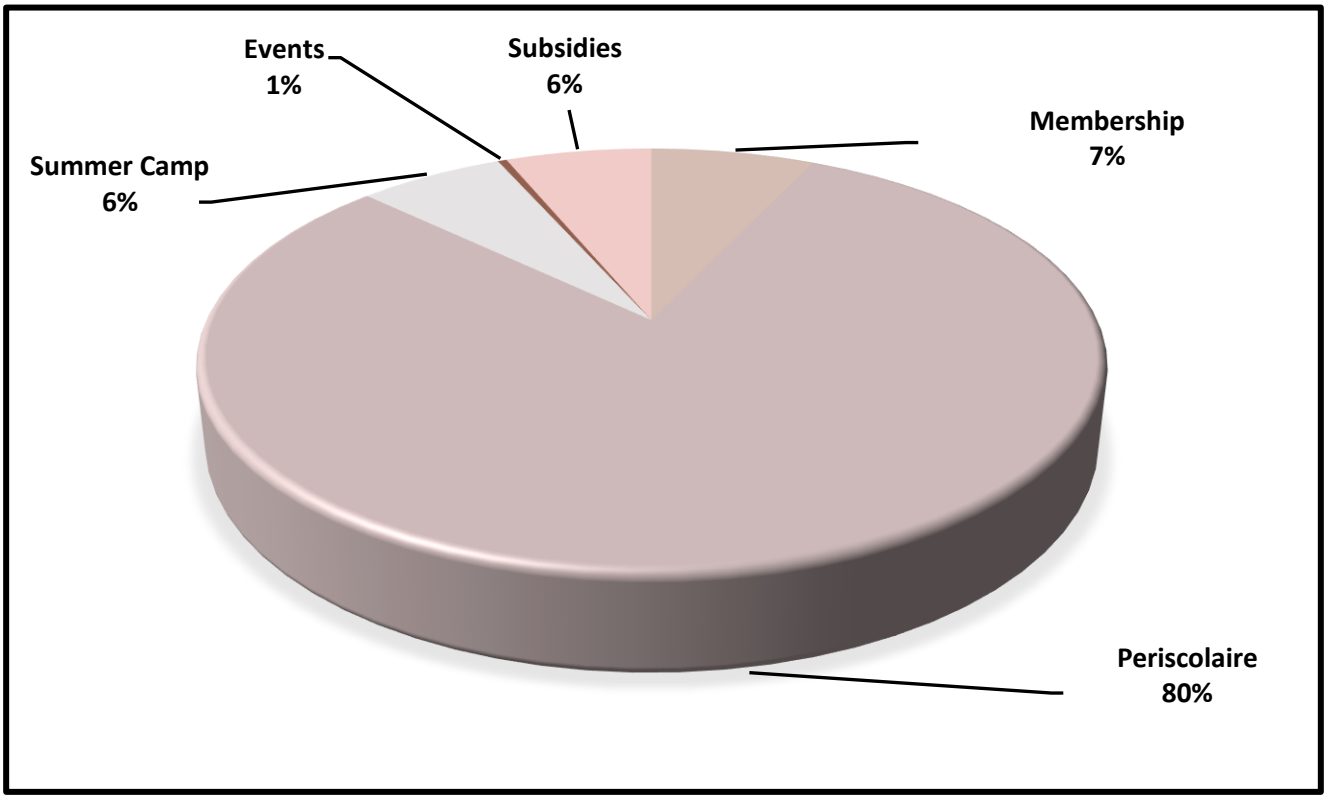
- This school year, we have a team of 4 accompanists (APEEEL2 staff who accompany Nursery pupils from CPE to their Periscolaire activity).
- The School Management allowed us to increase the capacity of "Accueil Periscolaire" and we have recruited 2 educators for this school year.
- Our total budget foresees two indexes which will be applied to our 4 permanent staff, as well as to our seasonal employees.

CONCLUSION

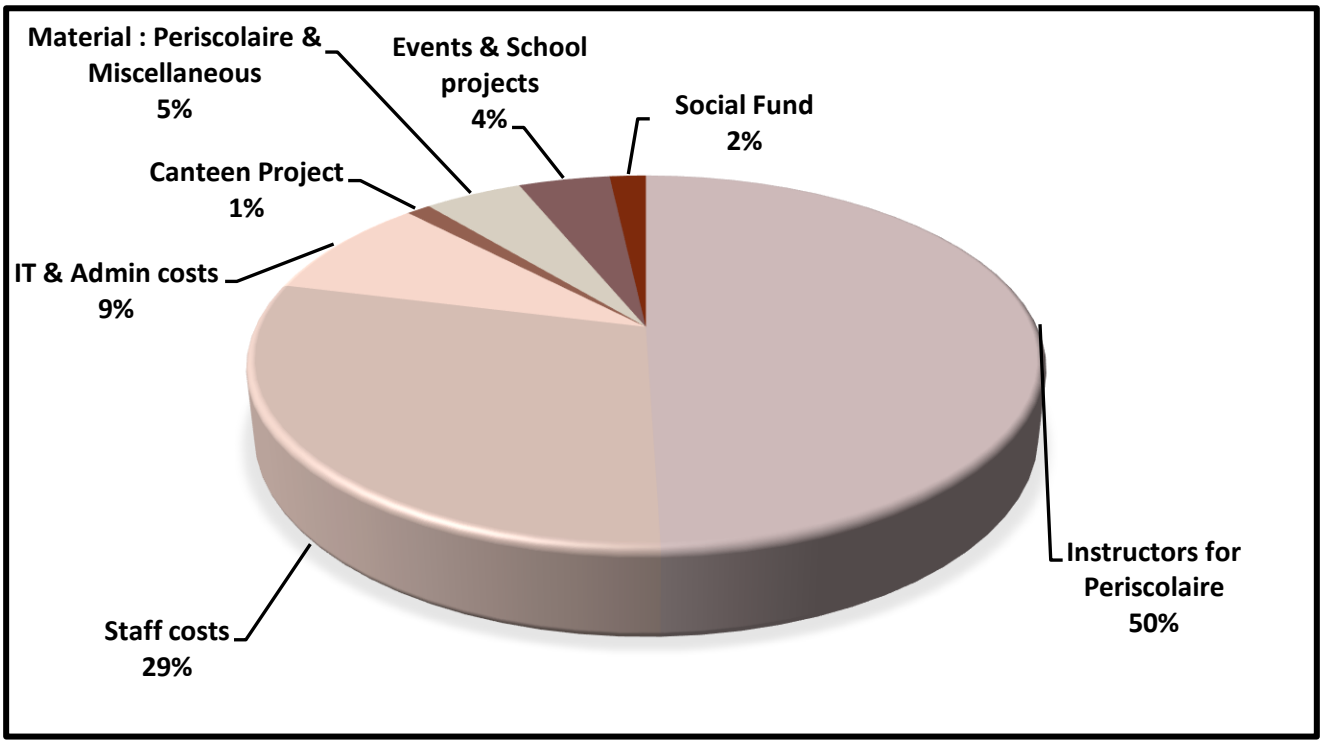
We foresee a loss of 52 000€. Most of our current expenses remain stable, but as events and school projects will resume, we plan to use our financial reserves accumulated over the past years to finance these expenses.
The canteen project is also important to us as we invested a significant amount in 2021/22. We are very keen to continue our efforts and guarantee our pupils a regular quality control of the provided canteen services.
Our financial reserves have remained stable for the past few years, and we are planning to keep a working capital of approximately 320 000€ to face our association running costs: 6 months of staff salaries & instructors' costs, as well as 1 year of contractor's costs such as hosting & maintenance for our PAMS, Nextcloud and website platforms.



BUDGET 2022/2023 - INCOMES



BUDGET 2022/2023 - EXPENSES



	BALANCE 2021/2022	BUDGET 2022/2023
TOTAL INCOMES	**719.416,76 €**	**799.000,00 €**
INCOMES	**673.628,00 €**	**749.000,00 €**
Memberships	57.221,00 €	56.000,00 €
Periscolaire	566.001,00 €	640.000,00 €
Summer Camp	50.406,00 €	50.000,00 €
Events	0,00 €	3.000,00 €
OTHER OPERATING INCOMES	**45.788,76 €**	**50.000,00 €**
Other subsidies for operating activities	45.000,00 €	50.000,00 €
Mischellaneous incomes	788,76 €	0,00 €

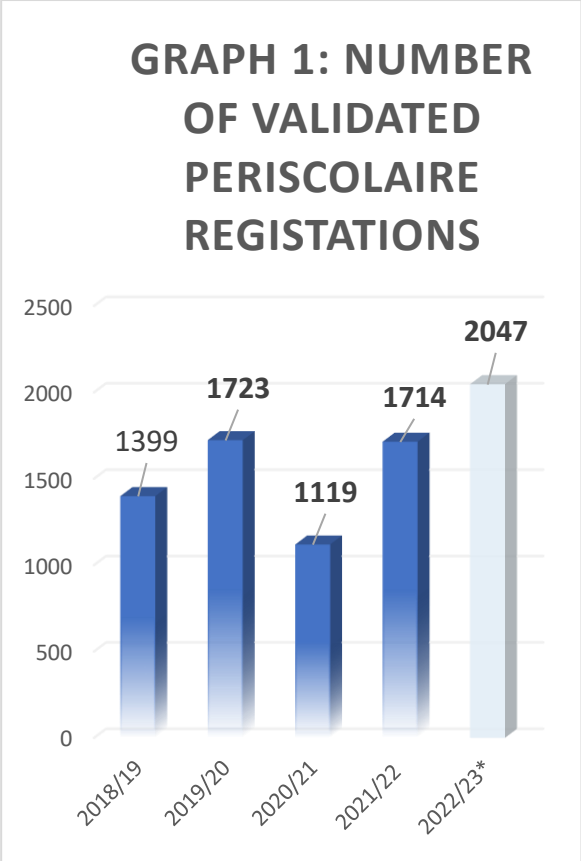
TOTAL EXPENSES	**721.893,48 €**	**851.000,00 €**
Raw Material & Consumables	**478.340,37 €**	**510.050,00 €**
Periscolaire Instructors	355.884,33 €	395.000,00 €
Summer Camp Instructors	22.523,53 €	26.250,00 €
HR Support	0,00 €	3.000,00 €
Consultant Cantine	49.553,17 €	10.000,00 €
Material - Fair & Events	3.361,23 €	18.000,00 €
Material - School Projects	2.397,39 €	15.000,00 €
Material - Périscolaire	26.121,77 €	20.000,00 €
Material - Miscellaneous	671,56 €	800,00 €
Material - Summer Camp	17.827,39 €	20.000,00 €
Interparents	0,00 €	2.000,00 €
Other external expenses	**46.619,50 €**	**75.950,00 €**
IT Services & Software	14.439,12 €	22.900,00 €
Bank fees & credit card fees	12.828,19 €	15.500,00 €
Legal fees	0,00 €	3.000,00 €
Accounting & audit fees	10.729,79 €	11.000,00 €
Insurances	2.934,04 €	3.500,00 €
Donations to school	0,00 €	5.000,00 €
Postal charges	7,90 €	50,00 €
Telecommunications costs	1.857,58 €	2.000,00 €
Office supplies	149,18 €	500,00 €
Smal equipment	774,95 €	2.500,00 €
Contributions to professional associations	890,00 €	2.000,00 €
Trainings costs	2.008,75 €	8.000,00 €
Other expenses	**1.245,25 €**	**15.000,00 €**
Social Fund	1.245,22 €	15.000,00 €
Other financial costs	0,03 €	
Staff Costs (wages, salaries & social security costs	**195.688,36 €**	**250.000,00 €**
Profit or Loss after taxation	**-2.476,72 €**	**-52.000,00 €**

Periscolaire activities

https://www.apeeel2.lu/activites-periscolaires/

After a year of restrictions in 2020/2021, we remained cautious when planning the organization of our Periscolaire activities for 2021/2022. We were particularly careful about sports sessions where we continued applying limitations to the number of pupils per session and combined a maximum of 2 class levels per session in Primary.

Registrations in 2021/22:
We saw significant enrolments increase in October 2021, compared to October 2020, particularly noticeable in private lessons and non-sport activities. This could suggest that, in September 2021, parents were still apprehensive about their children catching Covid during sports activities. However, when considering our total registration numbers for 2021/2022, we achieved similar results than prior to the Covid crisis.





**Not definitive figures*

Additional information for the school year 2021/2022 in brief:

- **New activities**: In 2020, due to the sanitary restrictions during the Covid crisis, it was not possible to offer any new activities. However, in September 2021 we were able to offer new activities such as: *Eveil Musical*, *Theater in Greek*, *Calligraphy*, *Fine Art through Art History*, *Comic & narrative photography, Creative film* and *Design mode*.

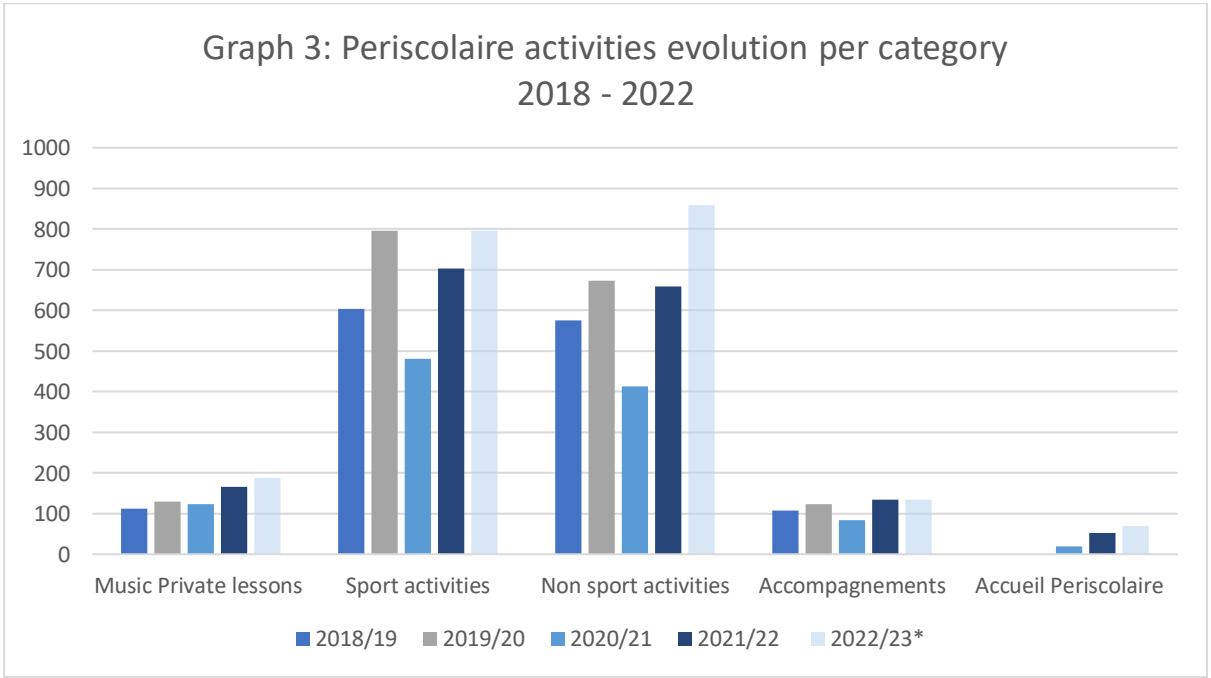
Regarding languages, we were pleased to propose *Eurokids English Learning* and *German is fun*.
For Sports activities, we started *Zumba* classes for the 3 cycles, and *Parkour* activity for secondary students.

- **New "Accueil Periscolaire" service.** As we understood the difficulties faced by parents of children not attending CPE, we organized "**Accueil Periscolaire" service for P1 to P5 pupils not attending CPE** and registered to group activities. Pupils were taken in charge from the end of the school day and were provided with lunch and snacks in the afternoon. While waiting for Periscolaire activity, pupils could do their homework or creative activities, play games, or even play outside under the supervision of an APEEEL2 staff employee. APEEEL2 recruited a qualified and experienced educator to run this service.

- **Accompaniments**: This service was always very much appreciated by parents of Nursery children. To meet parents' requirements, APEEEL2 recruited 3 accompanists to supervise the journey of Nursery pupils between CPE and the different School buildings of their Periscolaire activity. The accompanists were managed by our Periscolaire Coordinator, Yann Gendron.

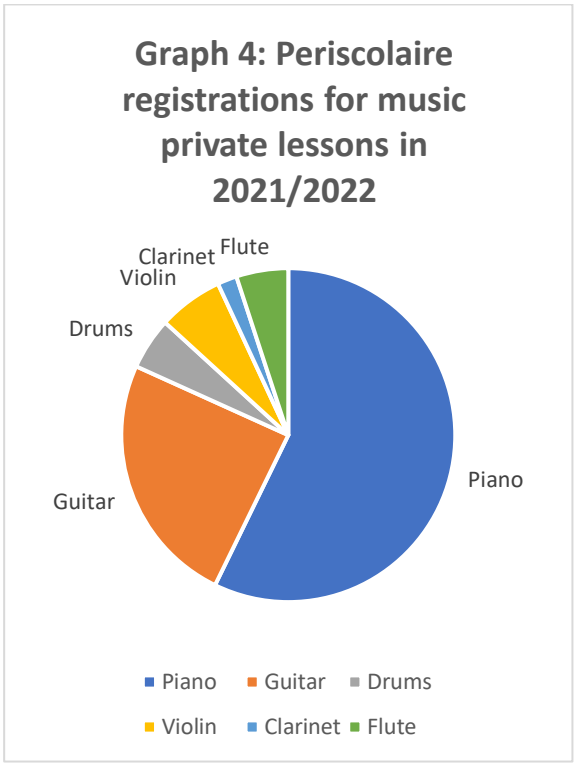
- **Activities costs for parents:** Even though Periscolaire prices have not increased since September 2018, the APEEEL2 Management Committee decided in September 2021 not to apply any index to Periscolaire costs for parents.

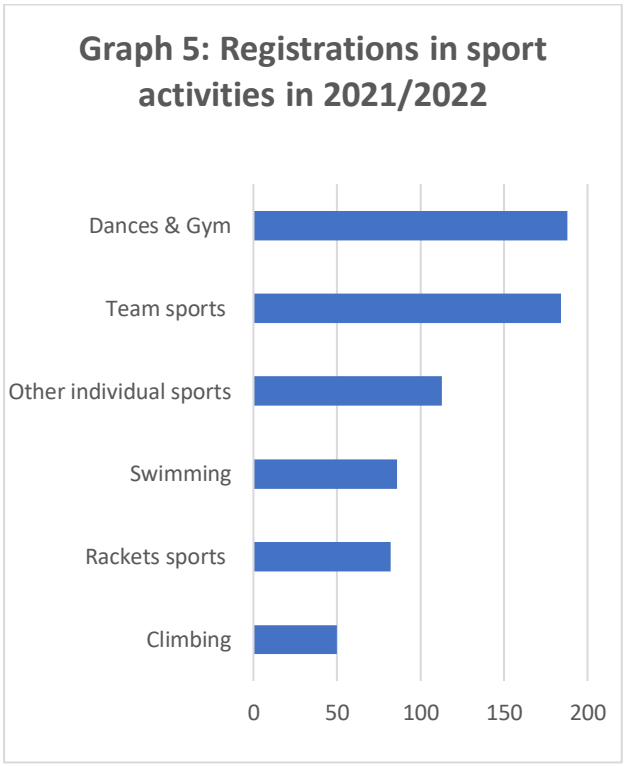
- **Evolution of our activities per category:** APEEEL2 access to the School sports facilities has always been restricted, as Secondary pupils have sports lessons on Thursday and Friday afternoons when Primary and Nursery pupils are free. In 2021/2021, we faced an additional constraint due to the Eurosport competitions in March 2022 – Eurosport is a sports competition between all European Schools. As a result, after-school timeslots in the sports halls were allocated to our Lux2 team so they could practice twice a week. To balance these constraints, we created additional new activities with no access to a sports hall or a sports gym.
The final result is we now offer a balanced number of sports and non-sports activities (please see graph 2 and 3).



**Not definitive figures*

- **Music Private lessons** (Graph 4): We noticed a significant increased demand for music private lessons (+35% between October 2020 and October 2021) to which we adapted by buying a new piano and recruiting an additional piano teacher and guitar teacher. These 2 instruments were the most in demand among all classes' registrations.
- **Sports activities** (Graph 5): Team sports such as football and basketball remained very popular. The **wide range of dance and gym lessons** we offered in *Zumba*, *Creative Dance*, *Contemporary Dance*, *Rhythmics Gym*, *Hip Hop*, *Slovak Folk*, *Baby Dance*, *Pilates* and *sports gym*, amounted to a high number of registrations of **almost 200 pupils** in this group of activities.



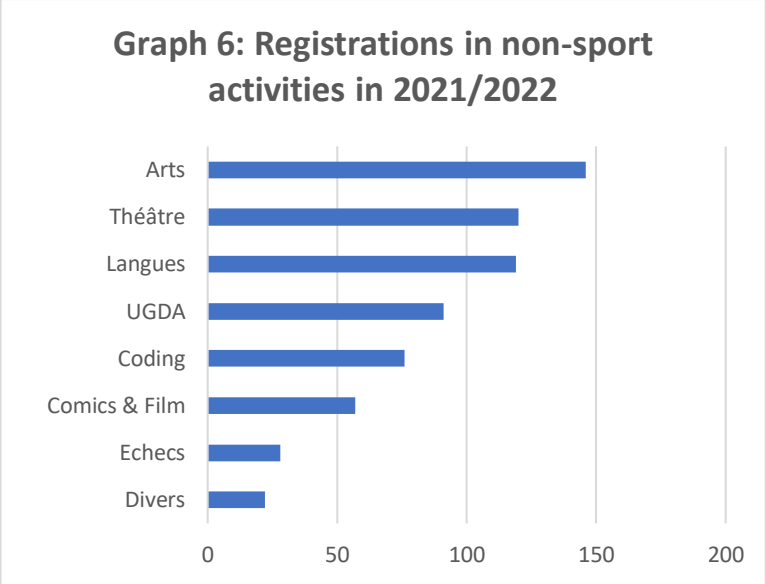


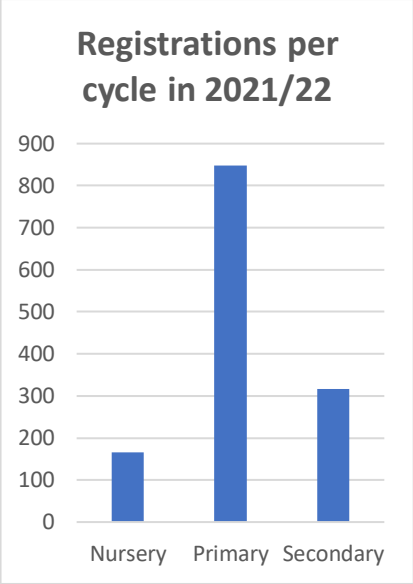




Contemporary Dance in Secondary & Basketball in Primary (2021-2022)

- **Non-sports activities** (Graph 6): Thanks to a wide range of drawing activities with 4 different instructors, we targeted around 150 pupils.
  In 2021/2022, we were also able to offer theatre classes in 6 of the School languages (FR, EN, IT, CS/SL, EL, and RO) to 120 young actors.
  In September 2021, we diversified our offer even more and included classes in FR, EN, DE, LU and Japanese for learning and improving language through fun activities.









English Drama with the S1-S3 group and the S4-S6 group, directed by Gina Millington & Tony Kingston in 2021/22

- **Periscolaire events:** In May- June 2022, we were pleased to organize again concerts, shows and performances in Periscolaire activities where pupils could show their skills to their families.





June 2022: Performances for parents in "Rhythmics Gymnastics" and "Slovak Folk Group"

Summer Camps organization in June/July 2022

With the lifting of sanitary restrictions at the end of the school year, we were able to organize our 2022 summer camps without constraints for more than 230 participants.

For the first time, we were pleased to organize a new *Creative Camp for Secondary* where pupils could develop their artistic skills in half-day sessions including cooking, pottery, land art, manga, yoga, calligraphy, but also animation on tablets…

In the *Multisport Camps*, Secondary pupils could experience different ball games, as well as an initiation to Parkours. Some excursions outside the School were also scheduled to play tennis, swim at *Les Thermes*, or have fun at *Laser Games* centres.

The Creative and the Sports camps took place for 2 weeks between 20/06 and 01/07/22.

We also proposed 2 half-day *Climbing Camps* for Secondary pupils with Henri, our Periscolaire instructor, scheduled in the morning and in the afternoon during the week starting on 20/06/22.





Creative summer camps / Multisports summer camps in Secondary – June 2022

We also organized a Primary summer camp for 68 pupils, allocated in 5 separate groups. Children were kept very busy on days when they alternated between sports activities such as handball, baseball, volleyball or football, and calmer activities such as coding and art sessions.
We made sure either way they had a lot of fun … and that they would never forget the swimming pool session when they could walk and run on the water…

Our APEEEL2 team would like to thank very much all instructors and coordinators involved in the extensive organization of last year's multiple and varied summer camps.





Primary camp in July 2022

Administrative Board and School Advisory Council

2021/2022 members

MC members **Didier Hoareau** and **André Schmutz,** assisted by APEEEL2 Secretary General **Delphine Ballaguy**

Administrative Boards deal with the management and administration of the School, its budget and the way funds allocated are used. These Boards have decision-making powers and are chaired by the Secretary General of the European Schools. Representatives of the Commission, as well as all members of the School Management team and representatives of all stakeholders (teachers, administrative staff, parents, pupils) participate in the meetings. A budget for the following school year is presented at the first Administrative Board of the year (usually held end of September). Recommendations are made and a more definitive budget is presented at the second meeting of this Board (normally held in January).
In 2021/22, Lux2 administrative boards were chaired by the new Secretary General of the European School, Mr Andreas Beckmann.
The following topics and issues were addressed by the Administrative Board meetings (two per year) held during 2021-2022:

- General School organisation under Covid restrictions: Details were given about the way pupils were regularly tested at school. The good collaboration with national authorities (including Covid Unit) has been underlined.
- School statistics: 2686 pupils were registered in Lux2 in September 2021 with again a slight increase in nursery. Compared to the last 3 years, the number of pupils who had to repeat their school year has decreased in both Primary and Secondary.
- Bac results: In 2021, the bac success rate has improved over the last 2 years and reached 98.8% in July 2021 with the best average ever. The number of pupils achieving a mark of 90 points has also increased.
- Educational Support: The Central Office, as well as the European Commission, underlined the fact that the budget line for Educational Support is higher in our school compared to other European Schools. Although Central Office and EC are both in favor of inclusiveness in European Schools, they will investigate this point to understand where the difference is coming from.
- ICT audit: An ICT audit was conducted in our school and the results were globally not positive. Even though some of the recommendations have been already implemented, such as the migration to a new domain and to Windows 10, our School is still facing major difficulties regarding other recommendations such as Wifi implementation, network issues and the IT team.
- Adoption of School calendar, in alignment with the European School Luxembourg I. On this front, APEEEL2 always tries to prioritise a school calendar aligned with the school calendar from national schools. However, for 2022/23, as our school holidays will be aligned with Luxembourgish schools for Easter and Pentecost holidays, APEEEL2 accepted that due to time constraints with Pre-bac organisation in January 2023, Carnival holidays will not be aligned.

More specifically in 2021-22, APEEEL2 raised the following topics:

- L1 SWALS lessons: Further to a letter sent to Mr Beckmann by the APEEEL2 Working group, APEEEL2 insisted on 3 facts:
    - The number of SWALS pupils in Secondary has doubled in 5 years
    - Our school manages 6 different SWALS languages in secondary
    - Despite the above facts, the number of grouped/reduced L1 SWALS periods has remained unchanged for the past 5 years

  Mr Beckmann explained that class reductions and regroupings are not only decided on financial aspects, but also for pedagogical reasons. Mr Beckman did not deny the fact that there may be some issues affecting SWALS pupils, but he also highlighted that bac results indicated that SWALS pupils generally perform better than other pupils.
- Surveillance reinforcement: School supervisors were temporarily recruited in September 2020, as part of the Covid implementation measures to avoid mixing pupils. They became major actors in school life in the 3 different cycles and represented a real advantage as well as a positive input for our pupils' safety and security. APEEEL2, together with teachers' representatives, fully supported the extension of supervisors' contracts until the end of the school year 2021/22 as a pandemic-related temporary measure.
- Preparation of Bac examinations for 2022: The Bac task force has provided some guidelines to run the examinations as normal as possible in June 2022 as in 2020, both oral and written examinations have been cancelled and in 2021 only oral examinations.
- Certification of the rapid Covid-tests done at school: APEEEL2 raised the major concern that pupils were tested at school but as they didn't get any certification from the school, they had to be tested twice on the same day to attend their extra scholar activities (at Conservatoire or other sports clubs). We insisted that the tests be carried out at school to be certified, as it is the case in local schools. After several negotiations with the Luxembourgish authorities, our request has been accepted but unfortunately only at the end of the school year when restrictions were lifted.

School Advisory Council (SAC)

2021/2022 members

MC members **Didier Hoareau** and **André Schmutz,** assisted by APEEEL2 Secretary General **Delphine Ballaguy**

The School Advisory Council can be likened to the Administrative Board, which brings together all representatives of the school community (staff, pupils, parents), where concrete issues are discussed, and pedagogical (but never financial) decisions can be taken. The SAC is an important forum for discussion.

Two School Advisory Councils were organized in 2021-2022 with the main objective of preparing the draft agenda of the Administrative Board for September and January.

APEEEL2 regrets that the School did not take advantage of these discussion forums in 2021/22 to discuss issues such as:

- sustainability with, for example, discussions on better use of schoolbooks or a policy to reduce photocopying or how pupils could be involved in sustainable projects in the school...
- Or pupils' wellbeing (homework policy, prevention programs, child protection policy…)
- …

APEEEL2 is always willing to collaborate and exchange with the School Management with the final objective of improving our School.

Luxembourg Steering Commitee

APEEEL2 representatives also participate together with APEEEL1 in the Steering Groups meetings with the presence of both Lux1 and Lux2 school managements, the Secretary General of the European Schools and representatives from the Ministry of Education to discuss how Lux1 and Lux2 schools can evolve and collaborate with the increasing number of new accredited European schools (AES) in Luxembourg.

This meeting took place in March 2022 and the following topics were discussed:

- Welcome of Ukrainian refugees in the European Schools of Luxembourg
- European Bac recognition in Luxembourg: The Luxembourgish authorities confirmed there is a law project to have an automatic recognition of BAC certificates.
- Benefits of pupils in national schools including AES versus benefits for pupils from European Schools.
- How to retain qualified teachers in Lux1 and Lux2?
- Covid-19: management of the pandemic in Luxembourg schools
- New accredited schools in Luxembourg: after the opening of 6 AES in 6 years, we got the confirmation that no decision has been made about a new AES in Luxembourg.





Class representatives meetings

https://www.apeeel2.lu/classreps/

At the beginning of each school year, APEEEL2 always organizes the election of Class Representatives for each of the Nursery, Primary and Secondary classes.
Throughout the year, Class Representatives can thus make suggestions and recommendations from the parents of their class to APEEEL2, as well as report issues. APEEEL2 can also call on the Class Reps for feedback from parents on a particular topic.

Due to current data protection regulations, APEEEL2 is not informed by the School of the names of the elected Class Reps. To receive all our communications, elected Class Reps must individually register each year with APEEEL2 as soon as they have been elected.
It is also essential that **to avoid receiving our communications in their "Spam" folder**, Class Representatives add "**mailing@apeeel2.lu"** and "**office@apeeel2.lu**" in their *Address Book*.

To know more about Class Reps' role in Nursery/Primary or in Secondary, please visit our website https://www.apeeel2.lu/classreps/

APEEEL2 traditionally organizes meetings between the School Management and the parents' representatives. In 2021/2022, we postponed them later during the year to allow for face-to-face meetings at School.

- Nursery/Primary Class Reps meeting took place on 18/05/2022
- Secondary Class Reps meeting took place on 11/05/2022

Class Reps meetings are a true moment for discussions and exchange: delegates collect questions from the parents of their class on topics as varied as pedagogical issues, organization of lessons, canteen, transport... and can thus raise them or make suggestions directly to the School Management.

Meetings with national inspectors

APEEEL2 also organizes meetings between national inspectors and the Class Representatives of our various the language sections when they visit our School. In 2020/2021, due to the health crisis, no meetings could be organized.
However, visits could resume in 2021/2022. Our Class Representatives from the German and Greek sections were therefore able to meet their respective inspectors for the Nursery/Primary and Secondary cycles in November & December 2021.

We would like to take the opportunity of this report to sincerely thank the Class Representatives of the 3 cycles as they are totally indispensable to us.





Nursery and Primary Education Council

https://www.apeeel2.lu/nursery-primary-committee/

2021/2022 members

MC members **Rasmus Egelund** (head) & **Areti Vasiloglou**, assisted by APEEEL2 Secretary General **Delphine Ballaguy**

2022/2023 members

MC members **Areti Vasiloglou** (head) & **Johan Luboya**, assisted by APEEEL2 Secretary General **Delphine Ballaguy**

Education Councils for Nursery and Primary are organized by the Deputy Director for Nursery and Primary in the presence of the School Director, coordinators for both cycles (Nursery and Primary), the assistant of the Deputy Director, teachers' representatives (seconded and locally recruited teachers) as well as parents' representatives.

Four meetings were organized during the 2021/22 school year to discuss all pedagogical aspects, as well as school organization and school life for both Nursery and Primary cycles.

Therefore, APEEEL2 was consulted on the various proposals made by the School and had the opportunity to raise questions to the School Management.

The following topics were specifically addressed by the Education Council members in 2021/22:

- Covid self-testing program: APEEEL2 insisted on a simpler procedure to encourage the participation rate.
- Swimming and sports lessons organization despite Covid restrictions still in place.
- Education Support: APEEEL2 welcomed the creation of an additional L2EN group for all Primary levels for beginners and pupils with difficulties. We also welcomed the fact that "Learn to Learn" sessions were back in P5 and insisted that they took place earlier in the year, so pupils could practice what they had learned before entering Secondary and the summer holidays.
- School start in Nursery: Due to Covid restrictions, pupils' arrival at School had to be adapted. APEEEL2 insisted on more flexibility in the organization, so pupils could run and play while waiting to enter their classrooms.
- APEEEL2 insisted on providing more opportunities for parents to access the School premises and visit the Nursery and Primary buildings. It was also very important for us to ensure that the social link between parents and teachers was restored, once the Covid period was over.
- Transition between M2-P1 and between P5-S1

Other challenges

- **Reduction of the number of pupils in the Hungarian, Czech, German, and Danish language sections,** where there were merged classes in Primary. The number of pupils in Nursery classes were also very low for those sections. We requested the School to better promote these language sections. When enquiring about the risk of closing any of these sections, we received confirmation from the School Management that the topic was not under discussion.

- **School opening to welcome pupils in the morning** as from 08:00: APEEEL2 reiterated this parents' request but it was rejected again by the School Management for security and organizational reasons.
- **Restarting of school trips** after Covid: planification of school trips in P2, P3, P4 and P5 for 2022/23.
- **Access to Lost & Found items** for parents, as they were not authorized to enter the School buildings.

Projects in 2021/22



Nursery exhibition in June 2022 – P5 Winner of the Christmas Competition December 2021.

- The **Christmas Card Competition** took place as usual in December 2021. APEEEL2 representatives took part in the jury as APEEEL2 offered the prizes.
- The **new ICT room** in Nursery was inaugurated in April 202.
- Nursery teachers organized **a beautiful "Art is in the Air" open-air exhibition** in June 2022, allowing pupils to further develop fine motor skills while enjoying being a part of "something big". Indeed, the idea behind this project was to present all our Nursery pupils as ONE UNIT within the School and integrate different cultures as part of the tree ornaments, miniature garden displays, pupils' self-portrait paintings, and the pedagogical garden decorations. The exhibition took place outside of the School buildings so it could easily be visited by parents and families.



Art works in Nursery & Primary – 2021/2022

Secondary Education Working Group and Council

https://www.apeeel2.lu/secondary-committee-2/

2021/2022 members

MC members **Claudia Lange-Tramoni** (head) and **Tibor Tuboly,** assisted by APEEEL2 Secretary General **Delphine Ballaguy**

2022/2023 members

MC members **Petros Valondios** (head) and **Tibor Tuboly,** assisted by APEEEL2 Secretary General **Delphine Ballaguy**

This Working Group represents parents in the Secondary Education Council, a committee organised 3 to 4 times during the school year and composed of the School Secondary Director as well as representatives from teachers, parents, and pupils. The Working Group also organizes regular bilateral meetings directly with the School Secondary Director, as well as the annual meeting between Secondary parents' class representatives and School directors.

In the Secondary Education Council, discussed topics relate to Secondary education general organization, changes, and any other relevant concern to parents, teachers, and pupils.

APEEEL2 regularly receives feedback from parents and class representatives which are raised by the Working Group during the Council or in bilateral meetings, as best appropriate.

Topics raised and addressed during the school year 2021/2022 included:

- Creation of new classes and possible class divisions, as 1 565 pupils were registered in Secondary for 2021/2022 and allocated to 76 classes.
- Covid-19 safety regulations and consequences on pupils' school life (including cancellation of school trips).
- Recruitment of teachers.
- Compo, B tests and Bac organization during the Covid crisis.
- Transition Day for P5-S1.
- Options choices for S4 and S6 students.
- SWALS L1 lessons' organization.
- Information on Pisa-test organization.
- Follow-up on the accompaniment for pupils at risk of promotion (primarily implemented for S7, then S1 and finally all Secondary pupils' levels)
- Bac Ceremony organization.
- S5 work experience - mandatory since school year 2020/2021.
- Secondary School organization (use of SMS etc…)
- Pupils' well-being - recruitment of a second School psychologist.
- Welcoming Ukrainian pupils in our School English language section.

- Reports on School projects, such as Peer Mediation, Kiva, prevention workshops, Play & Learn activities, Eurosport, Clean School, ES Mobility Program ...
- Follow-up on Geogebra project, finally cancelled for exams at the end of the school year 2021/2022.







Canteen Committee

https://www.apeeel2.lu/canteen-committee/

2021/2022 members

MC members **Stefan Wunderlich** (head), **Didier Hoareau**, **André Schmutz** & **Petros Vakondios**

2022/2023 members

MC members **Stefan Wunderlich** (head) & **Enza Petrone**

The organization of our School canteen is a complex matter: It is the School who has to organize a public tender and manage the provider, but it is our children who have to live with the provided food and their parents who pay for it. Consequently, at the beginning of 2021, the School requested our Parents' Association to take over the responsibility for the canteen – as this was already the case in ES in Brussels. However, the request was rejected by the APEEEL2 Management Committee at the time. In addition, the Board of Governors of the European Schools confirmed that the solutions currently in place for the canteens of the European Schools could be continued.

A new provider for the Canteen

Since the contract with EUREST ended in 2022, the School was obliged to tender the service again. Since APEEEL2 discovered some deficits in the previous setup, our Management Committee members worked hard to ensure that the new tender would consider a better setup. Since neither the School, nor the Parents' Association had the necessary skills to negotiate such a tender, we strongly suggested that a competent consultant support the School in this respect. Following some negotiations with the School, we managed to get a professional consultancy firm involved, even though APEEEL2 had to bear the costs.
Many meetings were organized involving the consultants, the School Management, teachers' representatives, secondary pupils' representatives, and APEEEL2 representatives to define a new concept for our canteen. Here is a summary of some of the improvements:

- Defining concrete nutritional standards and quality parameters to be added as minimum criteria in the specifications:

- **Minimum food cost per meal**
- **Minimum percentage of organic food** per food group
- **Minimum percentage of local products** (of regional origin) per food group
- Extension of the list of forbidden food additives
- Minimum staffing level per serving area at busy times
- Maximum time between production and consumption
- Recipes for all dishes, including quality, weight, origin, and cost of all used ingredients should be available for quality controls.

- **For Nursery pupils' meals on Mondays**: selecting food more suitable for transportation in closed containers (less sensitive to water condensation).
- **In Secondary**: we endeavoured to **encourage pupils to choose healthy alternatives** to pasta dishes:
  - Attractive portions of salad/raw vegetables or fruit (included in the menu price) to accompany every dish and make choosing a healthy lunch much easier.
  - "Exotic" food (world cuisine, regional food specialties from member states…) to be offered regularly.
  - A tasty all-in-one "bowl dish" to be offered every day.
  - More choices to be available daily for vegetarian and vegan dishes in the Canteen and the Cafeteria.

The tender was published in February 2022, specifying the requested service with much more details than previously. As a result, a new provider and a new team were awarded to start servicing the School in September 2022. The **School catering concession was awarded to Sodexo Luxembourg SA.**

Despite the heavy inflation we are currently observing in this sector, **food prices have remained in the same range as last school year, and are fixed for the School year 2022/23**

Extension of the Cafeteria Counter

The Cafeteria is an important "energy provider" for our Secondary pupils, but it became obvious that its capacity was insufficient to serve all pupils during breaks. We struggled to some extent with our intention to see our children rather opt for a proper warm meal instead of choosing a sandwich and planning an extension of the cafeteria. Therefore, and in consultation with the previously mentioned consultants, we endeavoured to balance the canteen offer between healthy food and the high-energy snacks demanded by our children. In addition, the counter was extended so that more pupils could be served at the same time.

Providing drinking water

The provision of drinking water was always of high importance to parents and pupils. The extension of the counter in the cafeteria allowed us to install four dispensers, conveniently accessible during breaks.

Ongoing tasks

To further improve quality in the Canteen, our Canteen Committee intends to closely involve pupils in our various Committee meetings.

Additionally, we recognize the importance of setting up a control system to regularly monitor the quality of the provided service. Again, we feel that some professional help and assistance could be needed to successfully complete this task which remains our major challenge for 2022/2023.





New cafeteria corner – New water dispensers in the Secondary canteen as from September 2022

Educational Support

https://www.apeeel2.lu/educational-support-committee/

2021/2022 members

APEEEL2 MC members **Stefanie Fischer** (Head), **Luca DeGennaro**, **Isabelle Delas** & **Areti Vasiloglou,** assisted by Lux2 volunteer parents **Gabriella Bomba** & **Magali Netrval**.

2022/2023 members

APEEEL2 MC members **Stefanie Fischer** (Head), **Chrysoula Fragkiadaki**, **Nicolas Rossignol** & **Areti Vasiloglou**, assisted by Lux2 volunteer parents **Magali Netrval** & **Afroditi Papadopoulou.**

In the last school year APEEEL2 has continued to support parents of children receiving educational support to prepare for advisory support meetings, as well as collecting feedback on different educational support related topics. We started an initiative to offer parents of children with special educational needs the opportunity to meet, exchange and ask questions around different topics related to educational support in our School, as well as in Luxembourg in general. These meetings are something we will continue during the coming school year.

Last year, APEEEL 2 took part in the review and the update of the Educational Support Policy. As a result, in May 2022, the newly updated policy became much more inclusive as it now offers many solutions to accommodate children with specific needs. The policy mentions the use of many new technologies that could be used as compensation in class and at exams, such as Tablets, Text-to-Speech and Speech-to-Text software and applications. Many special arrangements for S4-S5 and S6-S7 cycles have therefore been updated alongside the extra time for exams which was increased from 10% to 25%.

This year, we expect the Policy to be updated again with the completion of several annexes, in particular *Annex I.4 Class Accommodations* and *Annex II.1 Authorised Devices and Softwares*. These two Annexes will allow children with specific needs to work on their preferred IT compensation device (tablet, laptop etc…) with specific software and applications identified as necessary and well adapted for their learning.

Another aspect of the work APEEEL2 did on Educational Support was to ensure the further implementation of the *Action Plan Educational Support and Inclusive Education*. A lot of work has already been done but APEEEL2 is continuously working to ensure every part of the Action Plan is implemented in our School. Therefore, we will continue meeting regularly with both Support Coordinators (Charlotte Henriksen and Maria Tzioufa), discussing with different members of our School Management, and working closely together with the *InterParents Working Group* for Educational Support.



Health and Safety Committee

https://www.apeeel2.lu/health-safety-committee/

2021/2022 members

MC members **Didier Hoareau, Chris Knight**, & **Roberta Zani**

2022/2023 members

MC members **Chrysoula Fragkiadaki, Didier Hoareau, Chris Knight**, **Nicolas Rossignol** & **Roberta Zani**

The Health & Safety (H&S) Committee is a School Committee where parents do not have any voting rights. Meetings are organized by the School, and parents are only allowed to raise their concerns. H&S meetings normally take place in presence of the School Directors, Security Officer, nurses, and psychologists, as well as members of the APEEEL2 Management Committee (usually the Health & Safety Working Group representatives), teachers' representatives and students' representatives.

3 meetings were held during last school year, in October 2021, March, and May 2022.

Among the several points raised by the members of our H&S Working Group, the following topics were the most relevant ones:

- PROCEDURE IN CASE OF NUCLEAR ALERT / CRISIS.
  There is a need to share the instructions related to the evacuation procedures in place.
- STATISTICS ON ACCIDENTS AND VISITS TO THE INFIRMARY
  Records are kept by nurses on accidents occurring at School, as well as all visits to the infirmary and emergencies they manage. The procedures in place work smoothly, and the compiled statistics now make it possible to have a full overview of accidents happening at School.
- ACCIDENTS DURING BREAKS AND SURVEILLANCE OF THE PLAYGROUND
  The School has reorganized the playground and the breaks, both in Nursery and Primary, in such a way that there are less pupils at the same time in the playground. This has resulted in a different organization for these periods, particularly in the way staff now manages incidents. So far, we seem to observe a reduction in the number of incidents/accidents. It is a good idea to keep the current organization of separate timeslots in the future, and the School will work in this sense to keep the same low level of gatherings in the playground.
- CLEANING
  We repeatedly requested the School to improve cleaning standards, ensuring that soap is regularly checked, toilets are usable, toilet paper is available, and the swimming pool and sport facilities are kept cleaned. We insisted on the fact that this is a recurrent issue.
- ACCESS TO SCHOOL
  We insisted on the importance of bearing in mind pedestrian access issues, ensuring a safe access to School for pedestrians and cyclists alike, when the new road plan will be implemented.
- CYCLE PATHS, ISSUES DURING WINTER
  We reported that cycle paths were not always well salted during the winter. The School cannot take any action, as this issue is not under their responsibility. However, the School Management has contacted the local authorities to ensure the problem does not occur again.

- ANTI BULLYING
  The scheduled agenda of prevention workshops in the Secondary cycle has been respected. Next year, the School has planned to resume its prevention program to also tackle bullying in Primary, with a Prevention Week and other similar initiatives aimed at addressing bullying and cyber bullying.

- FIRST AID TRAINING
  The School will organize again first aid training sessions for staff and teachers and will look at the possibility to also invite APEEEL2 staff. The School confirmed they will support any initiative from APEEEL2 to organize first aid training to Secondary pupils.

- COVID
  The School confirmed that they were following the regulations imposed by the Luxembourg authorities.
  We requested the School to provide a certificate to pupils who participated in the "School Testing System" implemented in the School, as was the case in Luxembourgish schools. Unfortunately, this was not possible during the Covid crisis period. Further to our insistence with the Luxembourgish authorities, it was finally accepted by the School, but too late to answer parents' needs during the Covid period.
  Following our request, the School introduced an electronic version of the consent form needed to participate to the "School Testing System". This allowed parents to only sign the form once, instead of every week as was the case with the paper version.
  We supported teachers complaining about the importance of having a proper ventilation system in place in their classrooms, as the automated system for opening and closing the windows was not working correctly.
  Regarding Covid regulations and statistics, APEEEL2 insisted for the School to regularly update their *FAQ & Stats* section on their website.

- PARKING PLACES FOR DISABLED PEOPLE
  The School is working with the local police and the communes to improve safety around its premises. They also want to ensure that disabled people always have a place to park, as they are fully aware that parking places reserved for disabled people are often occupied by people who are not disabled. They will work together with the police to tackle this issue.

Moreover, APEEEL2 Health & Safety members insisted on the importance of improving the communication between the School and our parents on H&S issues. This was clearly visible during the water incident in the Nursery building: the lack of clear information from the School regarding this incident resulted in spreading many rumours among very worried parents. Parents requested a more transparent, direct, and prompt communication from the School Management. APEEEL2 Health & Safety members offered their help to improve the quality and frequency of communication with parents. So far however, the School has not involved us even though we have stressed the need to involve us every time there is an emergency, an accident, or any other topic to be communicated to parents in a prompt and efficient manner.

APEEEL2 Health & Safety members also requested once more to increase the annual number of H&S meetings to 4 instead of 3 - the rules allowing up to 4 meetings per year. Even though we participated to many unscheduled meetings relating to the Covid crisis during the school year, there were many other topics to be addressed during the year.

We also requested to setup a communication system for parents to have a unique contact point for all School H&S issues.

Interparents Representatives

https://www.apeeel2.lu/interparents-committee/

2021/2022 members

MC members: **André Schmutz** (head), **Johan Luboya** & **Hom Saihkay** (observer)

2022/2023 members

MC members: **André Schmutz** (head), **Johan Luboya** & **Chris Knight** (observer)

InterParents (IP) members represent the Parents' Associations of the European Schools in meetings of the Joint Teaching Committee (JTC), Budgetary Committee (BC) and the Board of Governors (BoG). InterParents representatives from the different APEEEs get together several times per year to discuss various issues and prepare for these meetings. Each APEEE sends representatives to these meetings.

Since the beginning of the pandemic, all meetings were held online, including InterParents meetings, and meetings organised at central level. During the school year 2021/2022, the APEEEL2 representatives were André Schmutz, Johan Luboya and Hom Saihkay. André acted as co-secretary for InterParents. He was also a member of the IT Pedagogical Working Group, whilst Hom Saihkay acted as the observing IP representative, posting APEEEL2 questions to IP, and addressing APEEEL2 MC members on IP topics.

InterParents has worked hard to remain a strong virtual presence and a voice for parents with OSGES as well as during official meetings.

As usual, InterParents organized two-day preparatory meetings in the run up to the *Joint Teaching Committee* and the *Board of Governors* meetings. Half-day meetings were additionally held ahead of the *Budgetary Committee* meetings.
Several ad hoc meetings took place to prepare InterParents' position on various issues, and the *Baccalaureate Support Team* also organized several other meetings.

During the last school year, InterParents has been particularly active in its work regarding a new Homework policy. It was our School IP members' turn to sit as parents' representatives at the *Joint Teaching Committee* meetings in October 2021 and February 2022 where they presented a record number of interventions. These included issues ranging from new syllabi, reports follow-up, and the need for a stronger Distance Learning Policy - some issues remain on the New Marking Scale Equivalence Tables of several Member States.

InterParents intervened on various issues relevant to the parents of our School at the *Board of Governors (BoG)* held in December 2021 and April 2022. These included the following topics: Action Plan for Educational Support, better parents' access to the IT tools in our School, attractiveness of the European Schools, and Child Protection Policy.

InterParents meetings were generally animated, with a good exchange of opinions and standpoints, including diverging ones. The deep-rooted engagement, coupled with respect of others' point of view and readiness to reach positions of compromise, is one of the important strengths of InterParents.

Sustainability Committee

https://www.apeeel2.lu/sustainability-committee/

2021/2022 members

APEEEL2 MC members **Tiziana Tamborrini** (leader), **Chris Knight** & **Enza Petrone**, assisted by Lux2 volunteer parents **Christina Ehlert**, **Jennifer Feschuk** & **Christelle Yeandle**.

2022/2023 members

APEEEL2 MC members **Tiziana Tamborrini** (leader), **Chris Knight** & **Enza Petrone**, assisted by Lux2 volunteer parents **Christina Ehlert**, **Jennifer Feschuk** & **Christelle Yeandle**

Summary for school year 2021-2022

- Members of the Working Group met almost every month and held weekly chats when we needed quick communications.

- We focused on asking the School Management for a more transparent and participatory governance at School, with particular reference to sustainable topics, and to raise awareness on reuse and recycling practices, including easier access to water and fewer plastic bottles.

  We presented some points to the new School Director, Mr Maurice Van Daal:
  - The need for a Forum and regular meetings to include everyone at School and in our families on sustainability issues.
  - Provide the Eco-responsible students with tasks and a program of activities.
  - Contribute to the *Sustainability Week* and coordinate better with School Management, teachers and students.
  - Resume the collaboration with *Lycée Barthel* on very valuable projects that used to involve many of our students.

- **The SWG (Sustainable Week Group) team** contributed to the *Sustainable Week* event at the end of April 2022 and helped the sustainability teacher. Experts came from the scientific community.
  The *Sustainable Week* event could have been even better, but we did not have a transparent and inclusive collaboration with the School

  The SWG team started working on the creation of a new Periscolaire activity for 2022-2023, Lux2 *Earth Ambassadors.* Funded partly by APEEEL2, work was coordinated by the SWG and the activity instructor, Mrs Angela Piccolomini, a current School staff and a scientific expert.

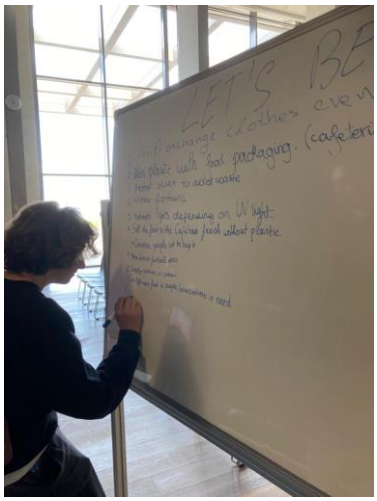
- **Sustainable InterParents Committee**
  APEEEL2 Sustainable Group has worked closely with the Sustainability Group within InterParents.
  - We met twice and resumed the exchange of good practices at European Schools level.
  - We animated a FB group where students-parents-teachers were invited.
  - We Informally received the following interesting news and events:

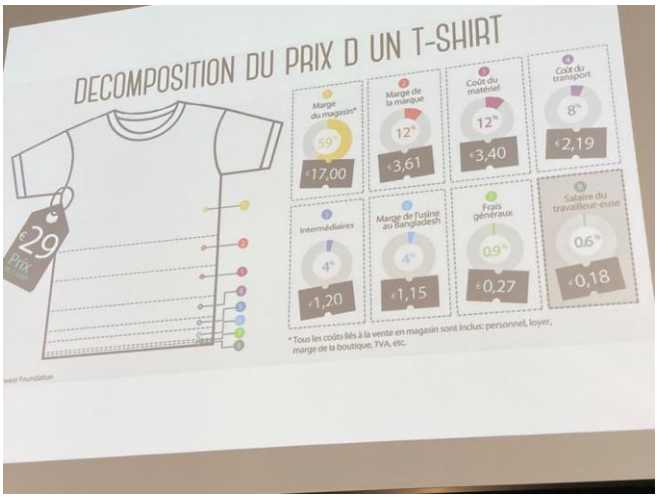
- ✓ Complementary course in Sustainability for S6 &7 - dates are not confirmed yet but the course will hopefully be scheduled in 2023-2024.
- ✓ Position of Directors on Sustainability at their schools.

Current school year 2022-2023

- In September 2022, we inaugurated the new Periscolaire *Lux2 Earth Ambassadors*.
  - ✓ The activity is coordinated by Mrs Angela Piccolomini, a School staff and scientific expert, with the support of the APEEEL2 Sustainable Working Group.
  - ✓ The activity members are working on learning the basics about sustainability (Agenda 2030) and they are getting familiar with Carbon Footprint Assessment, in order to simulate the impact of their own daily behaviour and, eventually, extend the exercise to all School community.

- As a personal initiative, 2 members of our APEEEL2 Sustainable Working Group (Tiziana Tamborrini and Enza Petrone) have created a new Facebook group, inspired by the example in Brussels and the 2nd -hand Book Sale in September 2022. https://www.facebook.com/groups/eeb4fleamarket. This FB group aims to encourage recycling & reuse of products at School, and to have a quick exchange of useful news.
- We have restarted the process of working with the School Management on a clear agenda regarding sustainability.
- We are discussing the possibility of **School workshops with experts/social innovators** for learning and studying new solutions within the School, in order to save energy/waste.
  - ✓ The goal would be to find a practical solution to be put in place and "close the cycle" for instance regarding all books issuing, photocopying, clothes, water, etc.
  - ✓ These workshops could be part of the *Coffee Meetings* to be organized and open for parents, eco-responsible pupils and teachers ....





Workshops during the sustainable week in April 2022

SWALS & ONL Committee

https://www.apeeel2.lu/swals-committee/

2021/2022 members

MC members **Tibor Tuboly** (head), **Mateja Prajs, Sonja Kostanidovic**

2022/2023 members

MC members **Tibor Tuboly** (head), **Rasmus Egelund**, **Mateja Prajs,**

Changes in the organization of studies

Last school year was challenging from the SWALS perspective. The concerned students had to deal with several changes in the organization of studies which had a negative impact on the school life and learning opportunities for those students. In September, we were confronted with timetable strategies, seemingly unnecessary merged lessons, and derogations, all much worse than what SWALS used to have in the past. After several parents contacted us, we initiated a discussion with the School Management about these issues. The summary of the School meeting describes the issues we raised, and the answers we were given, in the following document https://www.apeeel2.lu/wp-content/uploads/2021/09/SWALS_meeting_summary_08_09_21.pdf

Open letter to OSG

As there was no improvement on the situation, we started a large consultation campaign. We talked to different groups of parents to find out what the major issues were, which practices were not well regulated or might not be in line with the rules and ethos of the European Schools. Some of these points (e.g. L2 teaching level) are not specific for SWALS, but a big concern for most families. The initiative resulted in an *Open Letter*, endorsed by the APEEEL2 Management Committee. The Parents 'Association requested the Office of the Secretary General (OSG) to analyse all complaints and identify the ones which would require regulatory changes: https://www.apeeel2.lu/wp-content/uploads/2022/01/SWALS_Open_Letter_20220120.pdf

Unfortunately, there was no general investigation on these issues. After reviewing the situation, the OSG team concluded that the existing rules and procedures provided sufficient flexibility to the School Management to organize the studies for SWALS in an appropriate manner. You can read the reply from the Secretary General of ES to SWALS Open Letter on https://www.apeeel2.lu/swals-representatives-open-letter-to-osges-01-2022/

InterParents SWALS efforts

SWALS representatives from all the European Schools have made a combined effort to gather the concerns and existing issues for the Interparents Working Group (L1, L2 and timetable/organization of lessons). A SWALS subgroup of Interparents organized discussions around the issues that we all experienced, mainly because of financial savings under the pressure of the Commission and the member states. The inequality was increasingly visible, especially in the L1 situation, where the number of lessons and exposure to the language were unsustainable and could not offer equal preparedness for the L1 BAC exams. We hope that the Joint Teaching Committee, the Secretary General will be able to find ways to improve the situation and stop the degradation of the SWALS education.

Future plans

With parents' help, we will continue to raise awareness about the differences and difficulties of SWALS education versus the Language Section education. Considering the current situation is a result of the decisions of the Office of Secretary General and the lack of flexibility from our current School Management, we will continue to raise the questions in meetings with the School and at InterParents level. Not forgetting the issue of insufficient L2 teaching in the first 3 years of Secondary cycle. We are planning to improve information flow on the SWALS system, so parents are better informed to make decisions.





Transport Committee

https://www.apeeel2.lu/transport-to-lux-2/

2021/2022 members

MC members **Stefan Wunderlich** (head) & **Hom Saihkay**

2022/2023 members

MC members **Stefan Wunderlich** (head) & **Hom Saihkay**

Transportation and access to our School continued to be an issue in 2021/22. Heavy traffic when approaching the School and further afield, caused important delays for our school buses, resulting in disruptions to pupils' education.

Soon after the opening of our School in 2012, the mobility question was raised and discussed in various forums. For sustainable reasons, APEEEL2's position has always been to support soft mobility to access our campus.

As Lux2 school buses were frequently late in the mornings due to heavy road traffic, our Parent's Association and the School initiated discussions with MDDI (Ministère du Développement Durable et des Infrastructures) to improve school bus access to our campus. The initial meetings in 2016 evaluated the needs to develop a project which was first presented to our association in 2017/18. Since then, the project was delayed for various administrative and ecological reasons but APEEEL2, in collaboration with the School, continued to maintain pressure on the ministry to remind

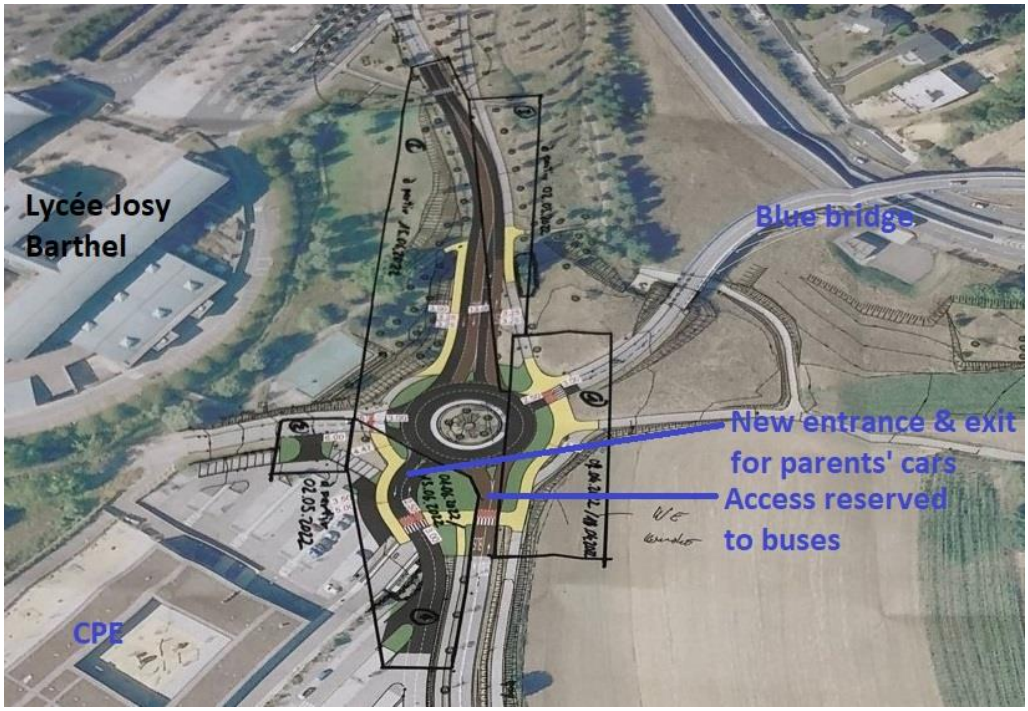
them how much needed this project was. Due to birds' species living close to our School, a specific environmental procedure was needed, and the decision was made to split the project into 2 phases**.**

On 31/03/22, MDDI confirmed to us that phase 1 of the roadwork could soon finally start. It indeed started during the Easter holidays. The estimated planning was designed to minimize the impact on the traffic during school time and peak hours, with the constraint that all work should be completed by the next school start in September. Due to staff shortages because of Covid-19, as well as important delays in material delivery, the work was completed with some delay in September 2022.

APEEEL2 also requested several times to MDDI that our bus platforms be extended to better secure pupils' access to buses and increase the number/size of buses when needed. Our request was accepted, and work should be completed at the latest by summer 2023.
The second phase of the project, consisting of the creation of a new bus exit at the roundabout for a direct access to Route d'Arlon, is currently postponed. It will not be planned until protected birds have migrated to another location which has been foreseen for them. APEEEL2 will continue to follow up on this part of the project.

Regarding school access, APEEEL2 continued to work in parallel on the following areas:

- We continued to work on optimizing bus lines and stops when feasible, increasing bus capacities when necessary. To continue this work, we always need feedback from parents in particular for the buses which are not run by ATSEEE. Since we have no direct contact with the lines users, APEEEL2 relies on general data provided by the School (pupils' residency per post-code) which helps us to better optimize the network.
- For MDDI and Communes buses, APEEEL2 supported and answered parents' requests on any problems occurring on these bus lines (lost items, missed stops, delays, change of itinerary…)
- Additionally, we regularly pushed for upgrades of the onsite infrastructure in respect to improved access for all means of soft transport, and improved bike stands. As these improvements must be carried out by the Luxembourgish authorities, it takes some time before concrete improvements can be seen on site.
- APEEEL2 continued to promote a Luxembourgish competition, **Mam Vëlo An D'Schoul** intended to boost "cycling" as a means of getting to School.
- APEEEL2 supported the initiative from parents living in Bertrange to write a letter about the risks of the railway crossing in Bertrange. Many of our pupils living in Bertrange, and cycling to school, were indeed using this dangerous crossing on a daily basis.
- APEEEL2 also supported the project of adding a Vel'OH! station on the European School site.
- ATSEEE, *l'Association de Transport des Eleves des Ecole Européennes*, continued to run a number of dedicated buses and navettes to the School. For more information, please visit their website https://atseee.eu/.



New access project presented to school and APEEEL2 in April 2022





Road works during summer 2022 / increasing number of cyclists coming to school.

Ukraine

https://www.apeeel2.lu/european-school-parents-helping-ukrainians/

2021/2022 members

MC members **Stefanie Fischer** (head), **Chris Knight**, **Enza Petrone**, **Tiziana Tamborrini** & **Roberta Zani.**

2022/2023 members

MC members **Stefanie Fischer** & **Tiziana Tamborrini**

Our Parent's Association decided to create a new Working Group in March, after more and more families from Ukraine arrived in Luxembourg due to the war in their home country. Our first aim was to offer assistance to various projects to help people in Ukraine, but even more to the families new to Luxembourg. After the Board of Governors (BoG) decided to offer free schooling to children from Ukraine living in a host family with ties to the European Schools, we shifted our focus to accommodate the needs of our new students and their families. We focused our activities mainly on offering help related to different problems within our School, such as canteen costs, Periscolaire activities or general assistance to facilitate integration into our School community.

In addition, we worked hard together with one of the *InterParents* Working Group to ensure the possibility for all registered Ukrainian pupils to remain within our School as long as necessary.

As for now, our priorities are to offer assistance related to different aspects such as canteen, transportation, Periscolaire activities, schoolbooks or school trips whenever necessary.

We would like to thank all involved teachers, students and parents for their dedication to several projects.



Events

https://www.apeeel2.lu/events-lux2-and-luxembourg/

2021/2022 members

MC members **Enza Petrone**, assisted by APEEEL2 General Secretary **Delphine Ballaguy**

2022/2023 members

MC members **Enza Petrone** (head for Careers Day), **Luca De Genarro, Mateja Prajs, Hom Saihkay** & **Tiziana Tamborrini,** assisted by APEEEL2 General Secretary **Delphine Ballaguy**

The organization of events in our School was strongly impacted by the pandemic during the school year 2021/2022. All school trips were also cancelled, which rendered our traditional Ski Sale unnecessary.
In the spring of 2022, sanitary restrictions were lifted. However, the timeframe was too short to organize such a huge event as our traditional School Fete, requiring several months of preparation in previous years.
Fortunately, our traditional P5 and Bac Ceremonies could take place, respectively in June and July 2022.

P5 Ceremony

On Wednesday 29 June 2022, all parents of P5 pupils were invited to celebrate a special event at School to mark the end-of-Primary cycle. This event, combined with *Transition Day* on 13/06/22, was a great opportunity for our P5 pupils to end their school life in the Primary cycle before starting their new life in the Secondary school. More than 220 pupils attended and performed great songs, poems, and touching speeches. A dynamic video was also displayed, showing many exciting moments of pupils' life in Primary. Both pupils and parents really appreciated the Ceremony, and our School Director awarded certificates to all pupils. This ceremony is mainly organized by the School but APEEEL2 was requested to organize a buffet for parents and pupils. Even if our association was happy to organize and finance this convivial moment which is the buffet organized outside, we nevertheless regretted not being more involved in the organization of the ceremony itself.





Bac Ceremony

On Friday 1st July 22, the Bac Ceremony started at 16:00 in Chapito at Mondorf les Bains, attended by our students' teachers, parents, and families. We can note the remarkable performance of the class of 2022 as our school achieved a 100% success rate.

The event, with Mr Aibhistin O'Coïmin as master of ceremonies, welcomed the participation of various Member States ambassadors. The event has required a lot of preparation and organization during the entire school year from our School Management, School administrative and technical staff, your representatives from the Parents' Association, as well as pupils from the Bac Committee.

This year, our students were in for a pleasant surprise as our Ceremony last-minute guest was Mr Xavier Bettel, Luxembourg Prime Minister. It was indeed very exciting for our S7 pupils to receive their diplomas from Mr Bettel's hands, after a very vibrant speech. Some students even requested selfies on the stage with the Prime Minister and were delighted when he accepted.

Mrs Anne Calteux, representative of the European Commission in Luxembourg also attended the ceremony and delivered a lively speech to congratulate our students.

In between various presentations, the crowd enjoyed excellent artistic performances from some S7 students, such as piano and saxophone pieces with creative stunning choreography. Students had also a great time watching a lively video, prepared by some of their classmates, reviewing their best times at School.

The Baccalaureate Ceremony is an opportunity for the APEEEL2 to publicly thank the students who volunteer to improve the life of the school. It was therefore with pleasure that the President of the APEEEL2, Mr André Schmutz, presented the APEEEL2 Bac prize to Miss Chanelle Harbeck (S7-DA) and Mr Ettore Bus (S7-ITA) for their voluntary work and involvement within the Pupils and Bac Committees.

Despite the length of the event, everyone present reveled in this very special moment and enjoyed a drink in Chapito's garden, kindly offered by the School and APEEEL2 to celebrate all together.













APEEEL2 office and permanent staff

https://www.apeeel2.lu/contact-us-2/

The APEEEL2 office, located in the School Nursery building, has currently 4 permanent staff:

- **Delphine Ballaguy:** Secretary General, working full-time.
- **Florence Birrell:** Administrative & Communication Assistant, working part-time.
- **Quitterie Pickart:** Administrative & Accountancy Assistant, working part-time.
- **Yann Gendron:** Periscolaire on-site Coordinator, working part-time.

Working very closely together to improve effectiveness, their involvement is necessary in the following APEEEL2 major roles and duties:

- **Informing ALL LUX2 PARENTS** on all aspects of the events, programmes and activities organised by APEEEL2 or our partners.
- **Providing individual counselling to ALL LUX2 PARENTS** on various aspects of Life in our School.
- Managing the registration and renewal process for more than **1 080 APEEEL2 member.**
- Managing an average of **200 class representatives** for the 3 cycles.
- Managing **a full Periscolaire programme** and **60 group/private activities instructors/accompanists**.
- Providing support, communication, and organisation for **21 Management Committee (MC) members.**
- Attending and reporting on **10 major School internal meetings.**
- Liaising closely with **the School Administration & Students Committees.**
- Liaising with all the **MDDI and local bus lines** for Transport to our School.

- Managing & regularly updating **our Periscolaire platform**, as well as the **increased number of publications on our APEEEL2 website.**
- Managing the publication of **our monthly APEEEL2 Newsletter.**
- **Performing all legal administrative obligations,** managing all contracts with our **multiple external providers.**
- **Managing APEEEL2 financial accounts and payments.**
- Endeavouring to obtain answers from our School Management or APEEEL2 representatives on queries raised in parents' emails.
- Managing and accounting for the New "Accueil Periscolaire" service for Primary pupils, as well as the "Accompaniment Service" for Nursery pupils attending CPE.

Let's Work Together To Make A Difference

GET INVOLVED WITH APEEEL2

OUR APEEEL2 FOR OUR SCHOOL

Our mission as APEEEL2 is to continue building a multicultural school community based on trust and dialogue in order to nurture each pupil's skills, talents, and aspirations.

ASSOCIATION des PARENTS d'ÉLEVES de l'ÉCOLE EUROPÉENNE de LUXEMBOURG II (MAMER)

Secrétariat APEEEL2

Bâtiment Maternelle, 6 rue Gaston Thorn, L-8268 Bertrange, Luxembourg

Tel: **+352 273 224 5127** email: office@apeeel2.lu website: http://www.apeeel2.lu

Opening hours: Monday & Wednesday – 08:30-12:00 and 13:00-16:30

ANNEX 1: Report of the auditor

Association des Parents d'Elèves de l'Ecole Européenne de Luxembourg 2 (Mamer-Bertrange) A.s.b.l.

Annual accounts as at 31 August 2022

6, Rue Gaston Thorn
L-8268 Bertrange
RCS Luxembourg: F9155

Association des Parents d'Elèves de l'Ecole
Européenne de Luxembourg 2 (Mamer-Bertrange) A.S.B.L.
6, Rue Gaston Thorn
L-8268 Bertrange
RCS Luxembourg N° F9155

BALANCE SHEET AS AT 31 AUGUST 2022 (IN EUR)

ASSETS	**Note**	**31/08/2022**	**31/08/2021**
Debtors		29,81	48.029,81
Cash at bank and in hand	3	557.149,83	512.588,93
Deferred charges	4	4.009,09	812,39
TOTAL ASSETS		**561.188,73**	**561.431,13**

LIABILITIES		**31/08/2022**	**31/08/2021**
Results brought forward		524.821,58	508.932,83
Result for the year		- 2.476,72	15.888,75
Creditors	5	24.393,87	19.729,55
Deferred income	6	14.450,00	16.880,00
TOTAL LIABILITIES		**561.188,73**	**561.431,13**

The notes are an integral part to these annual accounts.

Association des Parents d'Elèves de l'Ecole
Européenne de Luxembourg 2 (Mamer-Bertrange) A.S.B.L.
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INCOME STATEMENT FOR THE YEAR FROM 1 SEPTEMBER 2021 TO 31 AUGUST 2022 (IN EUR)

INCOME	**Note**	**01/09/2021 - 31/08/2022**	**01/09/2020 - 31/08/2021**
Memberships		57.221,00	54.267,00
Transfers from FAPEEEL		-	6.347,56
Events		-	-
			-
Periscolaire activities		566.001,00	371.949,20
Periscolaire summer camps		50.406,00	22.755,00
Subsidies		45.000,00	45.000,00
Miscellaneous		788,76	2.129,76
TOTAL INCOME		**719.416,76**	**502.448,52**

EXPENSES		**01/09/2021 - 31/08/2022**	**01/09/2020 - 31/08/2021**
Events		3.361,23	-
Financial Support for school projects	7	-	8.000,00
Social fund	7	1.245,22	180,00
Mérite Jeunesse		-	-
Interparent & FAPEL membership		890,00	1.260,00
Bank and credit card fees		12.828,19	8.386,14
Suppliers	8	507.880,48	318.016,56
Staff cost		195.688,36	150.717,07
Miscellaneous		-	-
TOTAL EXPENSES		**721.893,48**	**486.559,77**

RESULT FOR THE YEAR (GAIN (+)/LOSS (-))	**-**	**2.476,72**	**15.888,75**

The notes are an integral part to these annual accounts.

Association des Parents d'Elèves de l'Ecole
Européenne de Luxembourg 2 (Mamer-Bertrange) A.S.B.L.
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NOTES TO THE ANNUAL ACCOUNTS AS AT 31 AUGUST 2022

NOTE 1 – GENERAL INFORMATION

Association des Parents d'Elèves de l'Ecole Européenne de Luxembourg 2 (Mamer-Bertrange) A.s.b.l. (the « association » or "APEEEL 2") was founded on 25 April 2012 and is organised under the law of Luxembourg as an 'Association sans but lucratif'.

The association aims to:

a) represent the educational and family interests of the parents of the pupils of the European School of Luxembourg 2 (Mamer-Bertrange);
b) collaborate with the parent associations of each European School, while respecting the specificity of this school;
c) take and encourage any initiative which allows the widest possible participation of parents in the life of the School in all its forms;
d) inform the authorities of the School of the wishes of the parents and their suggestions concerning the aims and content of education and the school organisation;
e) organize, in liaison with the School Board, all extra-curricular activities and/or any supervision after school;
f) collaborate in the solution of the problems raised by parents regarding the education of their children during their studies;
g) represent the parents in the joint bodies created for the proper functioning of the School;
h) promote, organize and/or collaborate to any pedagogical or European project in the pupils' interest.

The financial year starts on 1 September and ends on 31 August of each year.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The annual accounts have been prepared principally in accordance with the law of 19 December 2002, as amended, relating to the preparation of the annual accounts and the significant accounting policies outlined below. The presentation of the balance sheet and the income statement have been adapted to reflect the specificities of the association's activity.

The association maintains its accounting records in Euros (EUR) and its annual accounts are expressed in this currency. All transactions are carried out in EUR.

Debtors are recorded at nominal value. A value adjustment is booked when the amount to be received by the association is lower than the nominal value.

Association des Parents d'Elèves de l'Ecole
Européenne de Luxembourg 2 (Mamer-Bertrange) A.S.B.L.
6, Rue Gaston Thorn
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RCS Luxembourg N° F9155

NOTES TO THE ANNUAL ACCOUNTS AS AT 31 AUGUST 2022

Provisions cover expenses or debts the nature of which is clearly defined and which at the date of the balance sheet are either likely to be incurred or certain to be incurred but uncertain as to their amount or as to the date on which they will arise.

Creditors are recorded at nominal value.

Deferred charges and deferred income relate to expenses and income paid or received in the current year, but referring to the next financial year.

Income and expenses are recorded in the financial year to which they belong.

NOTE 3 – CASH AT BANK AND IN HAND

Cash at bank and in hand comprise the following as at the closing date:

All amounts in EUR	**31/08/2022**	**31/08/2021**
BCEE current account	556.201,08	512.241,94
Cash	948,75	346,99
TOTAL	**557.149,83**	**512.588,93**

NOTE 4 – DEFERRED CHARGES

Deferred charges as per 31 August 2022 relate to the IT licenses and insurance contracts paid on a yearly basis, and partially relating to the year ending 31 August 2023.

NOTE 5 – CREDITORS
Creditors comprise the following as at the closing date:

All amounts in EUR	**31/08/2022**	**31/08/2021**
Suppliers	7.029,11	1.051,77
Canteen for Ukrainian families (Eurest)	400,97	4.834,82
Social security	2.343,82	2.443,80
Accounting and audit	8.060,97	7.359,16
Reimbursements to parents for Summercamp	1.979,00	-
Various	4.580,00	4.040,00
TOTAL	**24.393,87**	**19.729,55**

Association des Parents d'Elèves de l'Ecole
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NOTES TO THE ANNUAL ACCOUNTS AS AT 31 AUGUST 2022

NOTE 6 – DEFERRED INCOME

Deferred income relates to 2022-2023 membership fees paid in advance in June, July and August 2022.

NOTE 7 – EVENTS, SCHOOL PROJECTS and SOCIAL FUND

"Events" includes the expenses incurred for the organisation of and the various activities scheduled during the school year. Many events were again cancelled in 2021/2022, except for the P5 Ceremony and the Bac Ceremony. All other events are scheduled to resume during the school year 2022/2023.

"Financial Support for school projects" include the payments to the European School 2 for a pedagogical garden (3.000 EUR) and a ninja sports course (5.000 EUR) in the previous year.

"Social fund" mainly relates to support families for the summer camp and the "accueil periscolaire" in 2021/2022, as well as to support Ukrainian families for the canteen costs and the summer camps.

NOTE 8 – SUPPLIERS
The caption comprises the following as at the closing date:

All amounts in EUR	**31/08/2022**	**31/08/2021**
Periscolar instructors	355.884,33	264.398,40
Periscolar material	26.121,77	2.815,80
Periscolar summer camps	40.350,92	19.849,75
IT and administrative external expenses	88.884,69	30.952,61
TOTAL	**511.241,71**	**318.016,56**