APEEEL2 Annual General Meeting

Tuesday 29 November 2022 – online via TEAMS

AGENDA

1. Opening remarks, adoption of the agenda and approval of the minutes of the Annual General Meeting of 9 December 2021
2. Presentation of the BELENIOS platform to be used for votes on point 4-7
3. Election of two Tellers for the AGM and for the potential elections of the APEEEL2 Management Committee in June 2023
4. Presentation and vote of the audited accounts 2021-2022 via the online BELENIOS platform
5. Presentation and approval of the annual activity report 2021-2022
6. Presentation and vote of the provisional budget 2022-2023 via the online BELENIOS platform
7. Appointment of the Auditor for accounts 2022-2023
8. Opening of votes on the Belenios platform
9. Miscellaneous

1. Opening remarks, adoption of the Agenda and approval of the minutes of the AGM of 09/12/2021

- The meeting is open to all Lux2 parents, whether they are APEEEL2 members or not. It starts at 18:36 with 29 participants and will reach 37 participants from 19:20 onwards.
- APEEEL2 President, André Schmutz (ASC) welcomes all participants in the assembly, including our School Director Mr Maurice Van Daal. He thanks APEEEL2 Board members and Management Committee members for their presence and work in preparing tonight's meeting.
- **18:38:** Mr Van Daal thanks APEEEL2 for inviting him to the meeting to which he only participates as a guest. He reminds all that he organizes regular monthly meetings with APEEEL2 President and Secretary General and wishes all a nice and fruitful meeting.
- **18:42 The Agenda is approved by all voters with no abstention.**

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Tel: +352 273 224 5127 Email: office@apeeel2.lu Website: www.apeeel2.lu

- **18:43:** The draft minutes of our last AGM of 09/12/2021 are published on our website on https://www.apeeel2.lu/apeeel2-statutes-and-general-meetings/
  The minutes of the AGM of 09/12/2021 are adopted by all voters with no abstention.

2. Presentation of the BELENIOS platform

ASC presents the BELENIOS platform: an easy-to-use online voting system, guaranteeing state-of-the-art security (the vote privacy relies on the encryption of the votes) as well as verifiability on the fact that voters can check that their ballots have been received. An *APEEEL2 BELENIOS User Guide* is published on our website on https://www.apeeel2.lu/apeeel2-statutes-and-general-meetings/.

3. Election of two Tellers

18:50: ASC explains the role of the Tellers who will count and check the votes for tonight's AGM, as well as in case of elections for the annual APEEEL2 Management Committee renewal next June, in accordance with APEEEL2 statutes.

18:51: Mrs Carolina LIBERGE and Mr Nicolas ROSSIGNOL volunteer to be Tellers. **This is approved by all with no abstention.**

4. Presentation and vote of the audited accounts 2020-2021 via the online BELENIOS platform

18:52: Our auditor Mrs Tania Kohn presents the Audit Report, included in the "APEEEL2 Annual Report 2021/2022" published on our website on 25/11 https://www.apeeel2.lu/apeeel2-activity-report-for-2021-2022/.

5. Presentation and approval of the "Annual Activity Report 2020-2021"

As DB presents some sections in the *APEEEL2 Annual Report 2021/2022*, several questions are raised by parents.

Questions from participants:

1. Why were parents not informed that the "Activity Report" would be published before the AGM, allowing them to read the report before the meeting?

   Answer from ASC: In the past few years, we have always published our Activity Report on our website before the AGM. ASC apologizes and promises to improve communication to parents on this point for next year.

2. Query on the increase in the 2022/2023 budget for *Training costs* under "Other external expenses".

   Answer from DB: The increase to 8 000€ is to cover the cost for 1st aid training for all our Periscolaire instructors.

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ASC agrees with Mrs Magali Netrval (from our Educational Support Working Group) on the need to increase awareness of DYS pupils to our Periscolaire instructors. Mrs Netrval is requested to send a proposal to APEEEL2.

19:28: Mrs Tania Kohn leaves the assembly after closing the chapter of APEEEL2 last school year's accounts.

Questions from participants:

3. Is the "Accompaniment Service" possible for Primary children attending Periscolaire activities?

   Answer from DB: Even though accompaniment is reserved for Nursery children attending CPE, this year we deployed more APEEEL2 staff in "green jackets" to help orienting children during the 1st and 2nd sessions of Periscolaire activities. In the past, when we proposed accompaniment for P1 children, many parents cancelled the service (free of charge) after 2 sessions and claimed for refund (as the service was booked and paid for the entire school year).

4. Query on the new CPE rule stating that pupils attending Periscolaire activities are not accepted back to CPE after 17:30.

   Answer from DB: APEEEL2 has suffered as much as parents regarding this new CPE rule, justified as needed for CPE educators' internal organization.
   Unfortunately, APEEEL2 is not officially recognized as Parents' Representatives by CPE. Therefore, we do not meet with the CPE Management like we do with the School Management. As a result, we could not negotiate on the new rule which was imposed on us.
   CPE has also warned us that they will impose even stricter rules next school year. Indeed, their educators claim they cannot organize educational programs due to the increasing number of pupils leaving and coming back to CPE at different times to attend our Periscolaire activities. This is very worrying for our Association, as a huge part of pupils attending Periscolaire activities also attend CPE.
   Some parents suggest replying to CPE as a group.
   We are planning to organize a specific meeting for CPE and APEEEL2 on this issue next January. We do have a responsibility for Periscolaire activities for Lux2 pupils, but no mandate as Parents' Association with CPE.

5. Why is Accueil Periscolaire a paying service? Also, as Luxembourg public schools are moving towards free lunches for all pupils, how does this impact our School?

   Answer from ASC: Luxembourg public schools are subsidized but the European Schools are not.
   The new free lunch service is paid by the communes and will only therefore be available to Luxembourg public schools, not the European Schools. This is the same for childcare services.
   APEEEL2 participated to the last Luxembourg Steering Committee where school managements from Lux1 and Lux2, APEEEL1 and APEEEL2 met with the Luxembourgish authorities and where we already raised these differences. Unfortunately, nothing could be negotiated on this topic. Indeed, Luxembourg authorities consider our School as a private school, as parents make the choice to put their children in our School.
   It's the same situation for the free schoolbooks, only available to Luxembourg public schools.
   The only service we could benefit from was free UGDA music lessons (solfège) for all our pupils, as we already had a convention with UGDA.

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Mrs Magali Netrval, from our Educational Support Working Group, suggests that our School could provide all schoolbooks electronically, as this would also highly benefit DYS pupils.

6. There is a need for an additional free school bus for "Bertrange 1" line as it is overcrowded. Also, Secondary pupils should be allowed to use it.

   Answer from DB: The Bertrange commune has not shown any flexibility on this recurrent issue. "Bertrange 1" line has indeed been overcrowded for some time. But so far, the commune has refused to provide a 2nd bus, blaming the situation on the fact that the bus is also used by Secondary pupils. By law, the commune is only responsible for providing free school transportation to Nursery & Primary pupils. Secondary pupils, including S1 level, are therefore not allowed on the bus.
   We need to raise this issue at Ministry level as they are responsible for Secondary pupils' school transportation.

7. Proposal for a psychological programme for pupils in our School

   Answer from ASC: As the parent making this proposal is a professional psychologist, ASC recommends she contacts DB directly with her proposal. He also welcomes her to join our "Educational Support" and/or our "Coffee Morning" Working Groups.

8. Where are the plans for the road work to improve School access?

   Answer from ASC: Due to bad weather conditions, some outstanding road work could not be completed. We have officially been promised that this will be done by Easter. ASC agrees that crossing some of the roads to access the School buildings is not currently safe for cyclists and suggest parents may also complain directly to the Ministry of Transport.

6. Presentation and vote of the provisional budget 2022-2023 via the online BELENIOS platform

20:06: Hom Saihkay (HS), APEEEL2 co-Treasurer, presents the 2022/2023 budget, as detailed in the *Financial Report* section of the *APEEEL2 Annual Report 2021/2022.*

We foresee a loss of 52 000€. Most of our current expenses remain stable, but as events and school projects will resume, we plan to use our financial reserves accumulated over the past years to finance these expenses. The financial reserve, aiming to keep a working capital of approximately 320 000€ to face the Association's running costs, was a recommendation from our auditor, Mrs Tania Kohn.

<u>Questions from participants</u> :

9. Question on IT expenses: IT expenses and software are budgeted with a 30% increase to cover for PAMS development (APEEEL2 Periscolaire reservations platform). We did not carry out any development the year before the Covid crisis, so we now plan some development work to improve our reservations platform every year.

10. Question on the Social Fund: why all linguistic sections do not participate to school trips?

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Answer from DB: APEEEL2 Social Fund is mainly used for mandatory school trips, which have resumed for the first time this year after the Covid crisis. All linguistic sections participate to mandatory school trips, but not all class levels are concerned. This year, mandatory school trips are only confirmed for the moment for P4, P5 and S6 levels.

7. Appointment of the auditor for accounts 2022-2023

20:21 Mrs Tania Kohn is proposed as the auditor for APEEEL2 2022-2023 accounts.

8. VOTE via the online BELENIOS

20:25 TIME TO VOTE using the online Belenios voting platform – only for parents who are APEEEL2 members for the current school year.

- ASC confirms all voters have already received on their main email address in PAMS a 1st email from the Belenios Server, containing the link to the voting platform and their credential to access the voting booth. Voters will receive a 2nd email from the Belenios Server containing the necessary code for confirming their vote as part of the voting process.
  ASC declares the vote open.
- ASC informs the assembly of the proposal from OSGES to have European Schools buildings responsibility during Periscolaire activities under the sole responsibility of the Parents' Associations, instead of the Schools. If the proposed changes are voted at the next Board of Governors meeting starting on 06/12/22, we may need to stop our Periscolaire activities, as securing an appropriate insurance cover may prove impossible.
  InterParents will write a letter to all the members of the Board of Governors, explaining the risks incurred for the Parents' Associations and our children.
  If voted during the three-day meeting starting on 06/12/22, the changes would take effect on 01/01/2023.
  InterParents has also discussed the issue with a lawyer, on the grounds that the OSGES proposal is unlawful.
- ASC congratulates Mrs Magali Netrval, from our Educational Support Working Group, for her participation to the successful upgrade of the Educational Support Policy. It is important to make parents aware that technology can be used to help DYS pupils.

20:42 VOTES ARE NOW CLOSED with a total of 26 votes received.

20:43 Results of votes are shared with all participants and saved on the Belenios server:
https://vote.belenios.org/elections/yFQk3nPyLMnM8L/
See copy of the **4 questions submitted to the votes with results** on page 6.

9. Final remarks and closing of meeting

ASC thanks all the Management Committee members for their support and all participants.

As there are no more topics to be discussed, the meeting closes at 20:46

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APEEEL2 AGM 29/11/22 vote results

APEEEL2 AGM 22

Language: English
(Wish to help with translations?)

By using this site, you accept our personal data policy. Accept

This election is archived.

This election uses weights!

- ***Do you approve the APEEEL2 accounts for 2021/2022 as presented in the "Annual Report 2021/2022" and discharge the APEEEL2 Management Committee?***

Yes	26
No	0
Blank vote	0

- ***Do you approve the APEEEL2 Annual Report 2021/2022?***

Yes	26
No	0
Blank vote	0

- ***Do you approve the APEEEL2 provisional budget for 2022/2023?***

Yes	26
No	0
Blank vote	0

- ***Do you approve the appointment of Mrs Tania Kohn as the proposed auditor for the APEEEL2 accounts 2022/2023?***

Yes	25
No	0
Blank vote	1

Number of accepted ballots: 26
You can also download the raw result.

See accepted ballots

This election is administered by André Schmutz.
The voter list has 1074 voter(s) and fingerprint nqXX58uVmT1qJZJe0siFeLOEwE8XliInFnGuc2SjGnE.
The total weight is 1075 (min: 1, max: 2).
All of the following trustees (verification keys) are needed to decrypt the result:
- server (2h5CBJP5jcYKKq8upu4NPKPCUKDfF8IOOo0HzVdT6bo)

Credentials were generated and sent by server and have fingerprint

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