APEEEL2 Annual General Meeting

Tuesday 14 November 2023 – online via TEAMS

AGENDA

1. Opening remarks, adoption of the agenda and approval of the minutes of the Annual General Meeting of 29 November 2022
2. Presentation of the BELENIOS platform to be used for votes on point 4-7
3. Election of two Tellers for the AGM and for the potential elections of the APEEEL2 Management Committee in June 2024
4. Presentation and vote of the audited accounts 2022-2023 via the online BELENIOS platform
5. Presentation and approval of the annual activity report 2022-2023
6. Presentation and vote of the provisional budget 2023-2024 via the online BELENIOS platform
7. Appointment of the Auditor for accounts 2023-2024
8. Opening of votes on the Belenios platform
9. Miscellaneous
10. Open discussion on current school topics
11. Announcement of results of votes
12. Final remarks and closing of meeting

1. Opening remarks, adoption of the Agenda and approval of the minutes of the AGM of 29/11/2022

- The meeting is open to all Lux2 parents, whether they are APEEEL2 members or not. It starts at 18:00 with 30 participants and will have up to 44 participants at 18:39.
- APEEEL2 President, Stefanie Fischer (SF) welcomes all participants in the assembly, including our School Director Mr Maurice Van Daal, present as a guest.
- **18:05:**
  The Agenda is approved by all participants with no abstention.

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- **18:06:**
  The draft minutes of our last AGM of 29/11/2022 are published on our website on https://www.apeeel2.lu/apeeel2-statutes-and-general-meetings/
  There is no request for changes on the minutes.
  The minutes of the AGM of 29/12/2022 are adopted by all participants with no abstention.

2. Presentation of the BELENIOS platform

SF presents the BELENIOS platform: an easy-to-use online voting system, guaranteeing state-of-the-art security (the vote privacy relies on the encryption of the votes) as well as verifiability on the fact that voters can check that their ballots have been received. An *APEEEL2 BELENIOS User Guide* is published on our website on https://www.apeeel2.lu/apeeel2-statutes-and-general-meetings/.

3. Election of two Tellers

18:12:
As foreseen by APEEEL2 electoral rules, 2 volunteer parent members are required to be appointed as Tellers for the school year 2023/2024.

What is a teller' role?

- Assist during the counting of votes in APEEEL2 General Assemblies, including tonight' Annual General Meeting.
- Assist during the counting of votes if elections are required for the annual renewal of APEEEL2 Management Committee (estimated in June 2023.)

18:51:
Mrs Mirela DRAGOTA and Mrs Marzena TOMCZYK-EDWARDS, both APEEEL2 members for this school year, volunteer to be Tellers. **This is approved by all with no abstention.**

4. Presentation and vote of the audited accounts 2020-2021 via the online BELENIOS platform

18:12:
Our auditor Mrs Tania Kohn presents the Audit Report, included in the "APEEEL2 Annual Report 2022/2023" published on our website since 10/11/2023 on https://www.apeeel2.lu/apeeel2-annual-activity-report-for-2022-2023-is-now-published/.

As there are no questions raised on Mrs Kohn's presentation, she leaves the assembly at 18:20.

5. Presentation and approval of the "Annual Activity Report 2021-2022"

SF and APEEEL2 Secretary General (DB) present various sections in the *APEEEL2 Annual Report 2022/2023*, including:

- APEEEL2's role in representing Lux2 parents in various meetings and committees.

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- APEEEL2 concrete actions within various Working Groups: Nursery & Primary, Secondary, Health & Safety, Canteen, Education Support, Transport, Sustainability, Parents Coffee Meetings, InterParents and SWALS.
- APEEEL2 Periscolaire activities during the school year, and summer camps.
- Challenges for 2023/2024: Eurosport 2024, conferences with parents and Class Reps, developing projects for pupils, sustainability, school buses and Periscolaire.

6. Presentation and vote of the provisional budget 2023-2024 via the online BELENIOS platform

18:20:
Hom Saihkay (HS), APEEEL2 Treasurer, presents the 2023/2024 budget, as detailed in the *Financial Report* section of the *APEEEL2 Annual Report 2022/2023.*

7. Appointment of the auditor for accounts 2023-2024

18:48:
Mrs Tania Kohn is proposed as the auditor for APEEEL2 2022-2023 accounts.

8. VOTE via the online BELENIOS

18:50:
TIME TO VOTE – only for parents who are APEEEL2 members for the current school year.

All voters have already received on their main email address in PAMS a 1st email from the Belenios Server, containing the link to the voting platform and their credential to access the voting booth.
Voters will receive a 2nd email from the Belenios Server containing the necessary code for confirming their vote as part of the voting process.
Voters can use their voting right by choosing Yes, No or Blank Vote (abstention).

Florence Birrell (FB), APEEEL2 assistant, declares the vote open.

9. Miscellaneous

There are no questions raised regarding the previous presentations.

10. Open discussion on current school topics

- The InterParents organization and activities, including preparation and participation to the Board of Governors' meetings during the school year.
- The School trips current issues following the non-renewal of the contract with DENATRAVEL (the travel agency previously appointed by Central Office to centralize all school trips for the European Schools).
- The Bac Support platform, generally managed by Interparents and by APEEEL2 for the Lux2 level.

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Questions from participants :

1. Have we received a confirmation that our School teachers can benefit from free training from IFEN (*Institut de Formation de l'Education Nationale* in Luxemboug)?
   SF replies that we are still awaiting an answer from the Ministry.

2. Restricting access to School for parents is difficult for Nursery children. Could APEEEL2 try and influence the School decision for the wellbeing of our small children?
   DB confirms that the restrictions are not linked to Covid issues anymore, but instead they are part of the School policy regarding security (all European Schools are on yellow alert as per the decision from Central Office). An exception to this rule is made for Nursery children during the first 2 weeks after the start of the new school year.
   The School Director, Mr Van Daal, present tonight as a guest, confirms there can be no flexibility at the moment on the current rules which are restricting school access to parents.
   DB confirms that when small children attend APEEEL2 Periscolaire activities, the Accompaniment Service is mandatory. This includes helping Nursery children to undress/dress for their activity, as well as ensuring they are warmly dressed, if required, after their activity.

3. In cold/wet weather conditions, young Primary children do not always get dressed properly when they exit the Sports building after their Periscolaire activity, so they can get cold and/or wet.
   DB agrees to send a reminder to all concerned Periscolaire instructors to remind children at the end of their lesson that they must dress appropriately when they exit the Sports building.

4. The percentage of extra time granted to students with disabilities during exams is different in the Luxembourgish school system from the European Schools system.
   SF answers that APEEEL2 will work with InterParents to try and provide solutions, as well as raising this point at the next Steering Committee.

5. There are not enough music teachers in Primary, resulting in many children learning music only with their class teacher and only being offered djembé lessons.
   DB answers that indeed in Primary, the Art/Music teacher is the class teacher. Since a few years, some Primary classes have benefitted from music lessons provided by a seconded music teacher. But unfortunately, there are too many classes for only one teacher, so this offer is not available to all classes at all times.

11. Announcement of results of votes

19:10:
VOTES ARE NOW CLOSED with a total of 39 votes received.

19:11:
Results of votes are shared with all participants and saved on the Belenios server:
https://vote.belenios.org/elections/dvVTsJ93r5WUNg/
See copy of the **4 questions submitted to the votes with results** on page 6 of this document.

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12. Final remarks and closing of meeting

Tiziana Tamborrini, one of our APEEEL2 Managing Committee members, suggests encouraging the School to be more inclusive and offer places to local youths not currently allowed to join our School, in a similar way as it has been done for Ukrainian families.
SF proposes to ask InterParents to investigate this request.

SF thanks all the Management Committee members for their support and all participants. She encourages the assembly to carefully read the Activity Report.

As there are no more topics to be discussed, the meeting closes at 19:19.

DRAFT

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Vote results for the APEEEL2 AGM of 14/11/2023

APEEEL2 AGM 2023

Language: English
(Wish to help with translations?

By using this site, you accept our personal data policy. Accept

This election is archived.

This election uses weights!

- ***Do you approve the APEEEL2 accounts for 2022/2023 as presented in the "Annual Activity Report 2022/2023" and discharge the APEEEL2 Management Committee?***

Yes	39
No	0
Blank vote	0

- ***Do you approve the APEEEL2 Annual Activity Report 2022/2023?***

Yes	38
No	0
Blank vote	1

- ***Do you approve the APEEEL2 provisional budget for 2023/2024?***

Yes	37
No	1
Blank vote	1

- ***Do you approve the appointment of Mrs Tania Kohn as the proposed auditor for the APEEEL2 accounts 2023/2024?***

Yes	37
No	2
Blank vote	0

Number of accepted ballots: 37
Total weight of accepted ballots: 39
You can also download the raw result.

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