

APEEEL2 Annual Report

Parents' Association
European School of Luxembourg II (Mamer)

1 September 2019 - 31 August 2020

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Letter from the president



Dear Parents,

To say that this has been a challenging year is an understatement. The coronavirus pandemic changed life at school in many ways. We are constantly learning and adapting to make it safer for kids, teachers, and other staff members.

When the lockdown started in March and online classes began at home, it was a big challenge for school administrators, teachers, children, and parents. Graduation ceremonies had to be completely changed, and so did student testing. We launched a survey with parents, which found a few problems, but most parents reported that they were satisfied with home learning and were happy for kids to return to school on a partial basis as soon as it was safe.

Periscolaire activities were cancelled at the end of the 2020 school year, but thanks to the many hours of work by our General Secretary, Delphine Ballaguy, and the two other APEEEL staff, Yann Gendron and Florence Birrell, we are offering many Periscolaire activities for 2020-2021, while maintaining the highest standards of safety.

Even though many of our usual events and actions were cancelled due to the sanitary crisis, APEEEL2 remained very active. Please flip through our report in the following pages to find out more.

Our APEEEL2 for Our School

Our mission

To continue building a multicultural school community based on trust and dialogue in order to nurture each pupil's skills, talents and aspirations



André Schmutz
President of APEEEL2

Management Committee

The APEEEL2 Management Committee, also called MC, comprises a maximum of 21 volunteer parents. The MC meets monthly. The members of the MC represent the interests of the parents and pupils by working on various school-based boards, councils, committees, and other groups. They also put forward suggestions for new initiatives and respond to requests from the School Management to work together on various matters in the interest of the pupils.

APEEEL2 Management Committee until August 2020		APEEEL2 Management Committee from September 2020	
BUREAU MEMBERS		**BUREAU MEMBERS**	
President	André Schmutz	**President**	André Schmutz
VP Admin & Finance	Didier Hoareau	**VP Admin & Finance**	Didier Hoareau
VP Nursery & Primary	Rasmus Egelund	**VP Nursery & Primary**	Rasmus Egelund
VP Secondary	Claudia Lange Tramoni	**VP Secondary**	Claudia Lange-Tramoni
Co-Secretaries	Roberta Zani Ioan Koutsoukos	**Secretary**	Roberta Zani
Co-Treasurers	Achim Schaefer Tibor Tuboly	**Co-Treasurers**	Achim Schaefer Caroline Rabeau
Canteen Committee	Tibor Tuboly	**Responsible Canteen WG**	Tibor Tuboly
		Responsible Ed Support	Stefanie Fisher
Health & Safety Committee	Mateja Prajs	**Health & Safety Committee**	Mateja Prajs
MC MEMBERS	Gabriella Bomba Valentina Feci Favara Isabelle Ferlin Stefanie Fischer Chris Knight Sonja Kostadinovic Vincent Masson Deblaize Enza Petrone Mateja Prajs Ingrid Schaus Petros Vakondios Stefan Wunderlich	**MC MEMBERS**	Luca De Gennaro Isabelle Delas Chris Knight Sonja Kostadinovic Vincent Masson Deblaize Enza Petrone Hom Saihkay Petros Vakondios Stefan Wunderlich

Co-opted members	*Caroline Rabeau* *Hom Saihkay* *Christina Saydon* *Romina Scerri* *Tiziana Tamborrini*	***Co-opted members***	*Christina Saydon* *Tiziana Tamborrini*
INTERPARENTS	**Gabriella Bomba** **André Schmutz** Sandra Vella	**INTERPARENTS**	**André Schmutz** **Roberta Zani** **Hom Saihkay** Sandra Vella

APEEEL2 could not be so active without the great help of many other parents who volunteer to assist us on specific events. We had a great team of parents, for example, to organise the Careers Day.

Financial report

Treasurer 2019-2020
Achim Schaefer

Co-treasurers 2020-2021
Achim Schaefer
Caroline Rabeau

2019/2020 Accounts

2019/2020 was only the second and steady year APEEEL2 ran the Periscolaire activities. However, it was the first time we registered such a high number of Periscolaire reservations. It was also a very unusual year, as many of our events had to be cancelled due to the Covid-19 crisis.

In 2019/2020, we generated a profit coming from the following facts:

- We were pleased to see a significant increase in the number of APEEEL2 memberships (+40% compared to 2018/19). This was not expected in our provisional budget for 2029/20.
- Our incomes from Periscolaire activities increased by 17% compared to 2018/19, whereas we were cautious in our budget to plan only for a 5% increase.
- Our expenses were not as high as expected in 2019/2020, mainly because they had to be postponed due to the Covid-19 pandemic.
    - We budgeted an expense of 19 200€ for events which were finally cancelled.
    - We budgeted an expense of 25 000€ for School projects, but due to the Covid-19 situation, the development of new projects with the school was put on hold.
    - We budgeted an expense of 10 000€ for the purchase of Periscolaire material, but we only used 40% of this amount. As we did not have any visibility from March 2020 onwards on Periscolaire activities, we stopped our investments from this date.
    - Merite Jeunesse expeditions and our Summer Camps, which are usually important expenses for our association, were cancelled due to Covid-19.

Regarding the 2019/2020 APEEEL2 activities which have a financial impact, we can summarise here a few additional important points:

- We were pleased to benefit from a subsidy from CAS (Comité des Activités Sociales des institutions européennes) amounting to more than 15 000€.
- The new index from January 2019 has been allocated to our permanent staff, which resulted in higher staff costs. Our Periscolaire instructors have an annual *prestation de services* contract, so this index has been applied since September 2020. It will therefore also impact our Periscolaire costs for our 2020/2021 budget.
- We improved our Periscolaire online platform at a cost of more than 6 000€.
- Periscolaire sport activities had to be cancelled because of the sanitary crisis, so the decision was made to organise a general partial refund to the concerned parents. A procedure was setup in June 2020 for parents to claim or not for a partial refund for activities which could not be organised online. We arranged for partial refunds for more than 10 000€.

2020/2021 budget

The new school year remains full of uncertainties and questions marks. However, organising our Annual General Meeting later in December gave us the opportunity to finetune our previsions and provisional budget.

Regarding our incomes, which we mainly receive at the beginning of the school year, we can already comment on the following points:

- Memberships should be only slightly below last year, despite the effects of the crisis. We interpret this as parents' commitments towards APEEEL2.
- We should expect a 30% decrease in our income from the Periscolaire activities compared to the situation we were seeing in October when registrations started. The APEEEL2 Periscolaire team has worked very hard and spent a lot of energy in reorganising and planning to comply with the School and the national sanitary restrictions. Priority has been given to our pupils' health. This year, all our Periscolaire sports activities have been organised by level, thus to minimise pupils mixing.
    - Despite the additional measures taken by APEEEL2, we know that many families have been cautious in registering to our activities in October, as they also wanted to limit their children's exposure to other children from the school.
    - To keep social distance within our Periscolaire groups, we have also reduced the number of participants per group. This was a smart move, as seen in November, when we had to follow strict restrictions from the authorities on the number of pupils per sport activity. Due to our careful planning, we were able to maintain those activities instead of having to cancel them. However, reducing the size of our groups will have a substantial financial impact on our annual results.
- We usually expect some income from the events we organise throughout the year. However, with the current sanitary situation, we cannot expect any income from potential events in 2020/2021.
- We expect again a substantial subsidy from CAS (Comité des Activités Sociales des institutions européennes) which seems keen to support our association in this difficult period.
- Expenses cancelled during the last school year are now planned for 2020/2021, such as investments in the pedagogical garden (school projects) and the renewal of Periscolaire material.
- We have also budgeted for an increase in our social fund budget line. School trips are cancelled for the entire school year. However, we are very aware of the impact the current crisis is having on some Cat 3 families, facing difficulties to pay the school minerval. A working group has been setup within our Management Committee to reflect on new possibilities to use our social fund, as well as defining rules and criteria.
- We also plan on increasing our APEEEL2 staff and recruit a part-time administrative assistant to help our current team in regular accounting management, as well as other administrative duties. For example, this would enable our existing team to allow time on improving our communication activity.

For these reasons, we are proposing a loss budget draft for 2020/21. We believe it is workable, as we still benefit from some financial reserves from previous years, thus allowing us to accommodate unplanned expenses, run our association and pay our permanent staff even in case of a new crisis.

(EUR)	Definitive 2019-2020 accounts	Provisionnal budget 2020-2021
TOTAL INCOMES	**599 732,94 €**	**482 000,00 €**
Incomes	**575 857,55 €**	**435 000,00 €**
Memberships	63 119,91 €	60 000,00 €
Events	103,29 €	0,00 €
Periscolaire activities	512 634,24 €	360 000,00 €
Periscolaire summer camps	0,00 €	15 000,00 €
Miscellaneous	0,11 €	0,00 €
Other Operating Income	**23 875,39 €**	**47 000,00 €**
TOTAL EXPENSES	**470 872,66 €**	**498 430,00 €**
a) Raw materials and consumables	**293 419,13 €**	**279 200,00 €**
60813000 Administrative supplies	0,00 €	500,00 €
60822000 Purchase of materials	293 419,13 €	278 700,00 €
1 - Fair & Events	949,83 €	4 500,00 €
2 - School Projects	945,13 €	10 000,00 €
3 - Fonds Social	0,00 €	10 000,00 €
4- Merite Jeunesse	0,00 €	0,00 €
5 - Interparents	-1 473,27 €	2 000,00 €
6 - Periscolaire Material	3 887,63 €	5 700,00 €
7 - Periscolaire Instructors	288 629,43 €	220 000,00 €
8 - Summer Camps	0,00 €	20 000,00 €
9 - HR Support	0,00 €	5 000,00 €
10- Communication	416,38 €	500,00 €
11 - Miscellaneous	64,00 €	1 000,00 €
b) Other external expenses	**42 109,96 €**	**46 430,00 €**
1- IT and Administrative external expenses	**30 729,46 €**	**36 830,00 €**
61230000 Maintenance contracts	8 704,80 €	16 200,00 €
61320000 Data processing	7 022,40 €	2 700,00 €
61341000 Legal Fees	0,00 €	2 000,00 €
61342000 Accounting and audit fees	8 693,12 €	9 000,00 €
61480000 Other insurances	2 687,99 €	2 800,00 €
61532000 Telephone and other telecommunications costs	1 771,15 €	2 280,00 €
61870000 Contributions to professional associations	1 850,00 €	1 850,00 €
2- Bank and credit card fees	**11 380,50 €**	**9 600,00 €**
c) Staff Costs	**135 343,57 €**	**172 800,00 €**
1- Wages and salaries	120 039,74 €	153 300,00 €
2- Social Security Costs	15 303,83 €	19 500,00 €
Profit or loss for the financial year	**128 860,28 €**	**-16 430,00 €**

Periscolaire activities

Members of group In 2019/20:	**Hom Saihkay** **Delphine Ballaguy** **André Schmutz**	**Members of group in 2020/21 :**	**Chris Knight** **Hom Saihkay** **Delphine Ballaguy**

https://www.apeeel2.lu/activites-periscolaires/

2019/2020 was the second year that Periscolaire activities were organised by APEEEL2 in Lux2. We have been able to make some improvements and develop further our Periscolaire platform (PAMS), which improved our registrations process and management. Thanks to a good preparation of our team who has been able to match new sessions with parent's needs, more Periscolaire sessions and new activities have also been put in place for pupils which have boosted the number of registrations in 2019/2020.
In September 2019, we were pleased to offer many new activities (68 new activities) in addition to all the previous ones.

Art and other activities (new)

- Theater in EN in Primary
- Theater in EL in Primary
- Theater in FR in secondary
- Slovak Folk Group
- Pop Art (Primary + Secondary)
- "Apprendre le FR en jouant"
- Music Jazz Big Band
- Games Design & Coding
- "Eveil musical" UGDA (M1-M2-P1)
- Etymology Club in EN/EL

Sports (new)

- Contemporary Dance
- Gymnastics Advanced
- Free Diving
- Coerver Foot

Music private lessons (new)

- Drums / Batterie

With our renewed program, we managed to account to more than 1700 registrations. We had to run 125 group activities sessions from Monday to Friday in 3 different school buildings (Nursery, Primary and Sport).

In 2019/20, no Eurosport competitions were organised at European level (the event is normally organised every 2 years). Consequently, no Eurosport after-school training was planned either in 2019/20. This allowed us to obtain more timeslots and greater access to the sports facilities for our Periscolaire activities. Thus, we could significantly increase the number of popular sport activities and organise additional sessions.
For the first time, we also decided to run a second registration opening at the end of December for courses which still had availabilities. A pro-rated tariff was granted to parents which proved very much appreciated.

To run our activities in 2019-2020, APEEEL2 collaborated with:

- 45 instructors in group activities
- 13 music teachers in private lessons
- 2 accompanists in addition to our onsite coordinator, Mr Yann Gendron.

Periscolaire registrations for 2019-2020:

Periscolaire registrations for 2019-2020	
	2019-2020
Sport Activities	796
Non Sport Activities	673
Accompaniments	124
Music Private lessons*	130
TOTAL	**1723**

*music private lessons: registrations are booked. and paid per semester.

Covid-19 crisis and consequences on Periscolaire in 2019/2020:

With the lockdown in March 2020, APEEEL2 was under pressure to take fast decisions to try and adapt to the unprecedented situation.

Our instructors of music private lessons reacted very quickly. They showed great flexibility and were able to switch online without any major issues. Music private lessons were therefore delivered online until the end of the school year.

We also asked our instructors of group activities to adapt to the situation and provide some activities for their pupils to do at home. At the end of April, when we learned that sport activities would not be allowed to restart within the school premises until the end of the school year, we cancelled activities which could not be delivered online (team sports, for example).

For non-sport activities, our instructors tried to be creative and continued providing a mix of activities, online teaching lessons and exercises to do at home.

Examples of activities which continued with distance learning until the end of June 2020:

Learning French through educational games continued online in weekly lessons via the Zoom platform, as well as Doodle Art lessons. For courses such as Trash Art or Chess Club, activities to be done at home were sent to pupils. Creative Dance was one of the rare sports to continue online.

Partial refunds: For activities which could not be delivered online, the decision to cancel them was taken at the end of April. The APEEEL2 Management Committee then decided to grant a partial refund to parents. Some parents made the choice to support our instructors and our association and did not claim for refund. We would like to take this opportunity to sincerely thank them.
In July, we processed more than 300 partial refunds to cover for the missed lessons in May and June for a total amount of €9 800.

Summer Camps: With the school lock down and the Covid-19 crisis, we had no choice but to cancel our traditional summer camps planned for Primary and Secondary pupils. We hope we will be able to offer them again in June/July 2021.





The traditional Christmas Card Competition in December 2019

Administrative Board and School Advisory Council

Each European School holds two Administrative Board and two School Advisory Council meetings every year. The participation of APEEEL2 in these two bodies is important, since it gives parents the opportunity to influence policy relating to different aspects of School life through their representatives.

Administrative Board

Group members: **Didier Hoareau**
Delphine Ballaguy
André Schmutz

Administrative Boards deal with the management and administration of the School, its budget and the way funds allocated are used. These Boards have decision-making powers and are chaired by the Secretary General or the Deputy Secretary General of the European Schools. Representatives of the Commission, as well as all members of the School Management team and representatives of all stakeholders (teachers, administrative staff, parents, pupils) participate in the meetings. A budget for the following school year is presented at the first Administrative Board of the year (usually held end of September). Recommendations are made and a more definitive budget is presented at the second meeting of this Board (normally held in January).

The following topics and issues were addressed by the Administrative Board meetings (two per year) held during 2019-2020:

- General organisation, creation of classes, groups and options, Educational Support
- Financial and budgetary matters, including presentation of audited accounts
- Adoption of School calendar, in alignment with the European School Luxembourg I. On this front, APEEEL2 always pushes for a soon publication as usually the Admin Board wants to wait for the Parliament calendar publication (to avoid clashes between school holidays and Parliament sessions in Strasbourg).
- School enrolment policy, also in alignment with the European School Luxembourg I

More specifically, APEEEL2 raised the following topics:

- Difficulties for European schools in Luxembourg to maintain and recruit teaching staff: After APEEEL2 raised this point for several years at different admin boards and ran a petition together with APEEEL1 in April 2019, the Board of Governors took an important decision to attract and retain duly qualified teachers in European Schools. A revised financing agreement on significantly higher contributions to the European Schools in Luxembourg was signed among the EIB and the European Schools. Following this agreement, APEEEL2 continued to follow-up on this issue, monitoring whether difficulties in recruiting locally in Luxembourg, due to the relevant difference among salaries, have decreased.
- Number of pupils in our School: Forecasts showed a decrease in the number of pupils in Nursery and Primary, and an increase in Secondary. APEEEL2 was interested in the development of new Accredited European Schools in Luxembourg and the "competition" it may represent for our School.
- Possible continuation of the Czech section in Secondary: when APEEEL2 noticed this item on the agenda, we quickly organised a meeting with our Class Representatives from the CS section and asked for their feedback on the topic. We also analysed the statistics and provided the admin board with information on the CS population in Luxembourg which did not show any growing trend (there was only 2 years when the number of CS pupils could have justified the creation of the section, with no general increase trend).
- Maintenance of the buildings

School Advisory Council / Conseil consultatif d'école

Members of group: **Delphine Ballaguy**
André Schmutz
Didier Hoareau

Le Conseil Consultatif d'Ecole peut être assimilé à un Conseil d'Administration, qui rassemble tous les représentants de la communauté scolaire (personnels, élèves, parents), et lors duquel sont discutés des points concrets, et où des décisions pédagogiques (mais jamais d'ordre financier) peuvent être prises. Le CCE représente un forum de discussion important.

Lors du premier conseil consultatif de l'année, l'APEEEL2 est revenue sur :

- **L'après-midi commun pour toutes les classes au secondaire**

  L'année 2019/2020 était la première année où fut instaurée cette nouvelle organisation dans les emplois du temps du secondaire. Un suivi est à faire pour savoir si les effets escomptés pour améliorer la coordination et la collaboration des enseignants pour une meilleure harmonisation des cours et des examens sont bien présents.

- **Soutien scolaire**

  Suivi sur la mise en place du plan d'action sur le soutien scolaire et l'inclusion dans notre école et suivi de la collaboration de notre école avec le centre de compétences luxembourgeois

- **Suivi des comptes extra-budgétaires de l'école** (notamment les voyages scolaires).
- **Fonds Social** pour les voyages scolaires

En parallèle, les représentants de l'APEEEL2 ont participé à la 2ème Inspection Générale de l'école (Whole School Inspection) qui s'est déroulée en mars 2020. Les représentants de l'APEEEL2 ont été

interviewés sur différents sujets par l'équipe d'inspecteurs en charge de cette évaluation. Un suivi sera fait sur les recommandations préconisées par les inspecteurs suite à leur évaluation de mars dernier :

- Développer une vision commune de l'identité de l'école et de son climat social
- Avoir une approche globale de l'assurance qualité (commune aux 3 cycles)
- Définir une pratique commune des différentes méthodes d'apprentissage et d'enseignement
- Revoir la structure de l'encadrement intermédiaire de l'école notamment avec la création prévue des 2 postes d'assistants aux directeurs adjoints.

Crise Covid-19

Avec la crise du Covid, l'APEEEL2 s'est plainte à la direction du manque de concertation sur les premières décisions prises après la fermeture de l'école en mars et avril 2020. Nous avons finalement été entendus par la direction qui a par la suite organisé plusieurs conseils consultatifs avec les différents représentants fin avril, puis en mai, juin, juillet et août 2020. Tous ont été consacrés à la crise sanitaire, à l'enseignement à distance et aux différents scénarios analysés et étudiés pour la reprise progressive des cours en présentiel. En participant activement à toutes ces réunions, l'APEEEL2 a pu faire entendre la voix des parents même si à la fin, les décisions revenaient à la direction.

C'est dans ce cadre que l'APEEEL2 a mené une enquête sur l'enseignement à distance auprès de tous les parents de l'école. Avec plus de 1000 parents qui ont répondu à notre enquête, nous avons pu faire un suivi plus précis avec la direction de l'école sur l'enseignement à distance de la L2 en primaire, la charge de travail trop importante au secondaire notamment avec un temps trop élevé passé derrière un écran… Vous trouverez le detail des résultats de l'enquête ici :

Results of the APEEEL2 survey on distance learning – APEEEL2

En plus de l'enseignement à distance, l'APEEEL2 a également suivi les conséquences de cette crise sur l'annulation des voyages scolaires et le remboursement aux parents, l'annulation des épreuves écrites du baccaulauréat et des examens de fin d'année en S4, S5 et S6 (compos).

On peut regretter que le comité Hygiène et Sécurité n'ait pas été convoqué plus régulièrement pendant cette crise sanitaire mais on comprend aussi que les implications sur la vie de l'école étaient si évolutives et conséquentes qu'un suivi plus fréquent était indispensable. Nous apprécions d'ailleurs d'être invités toutes les semaines à une réunion point Covid avec la direction de l'école pour faire le point de manière hebdomadaire sur le nombre de cas positifs au Covid-19 à l'école (personnel + élèves) et pour relayer les questions et commentaires des parents qui nous contactent.



Artwork from Secondary

Nursery and Primary Education Council

Head of Group: **Rasmus Egelund**
Stefanie Fischer
Tibor Tuboly

Le Conseil d'éducation maternelle et primaire est composé par le directeur adjoint, M Richard, et/ou le directeur, M Frithiofson, les coordinateurs du cycle primaire et maternel, par les représentants des enseignants détachés et chargés de cours, et les représentants de l'APEEEL2.

Quatre conseils sont organisés par an (3 seulement en 2019/20 à cause de la crise sanitaire) et c'est là que sont discutés tous les sujets pédagogiques ainsi que d'autres aspects en lien avec la vie de l'école et tout particulièrement le fonctionnement des cycles maternel et primaire.

L'APEEEL2 est ainsi consultée sur les différentes propositions faites par l'école et peut à son tour proposer des sujets, idées ou poser des questions aux responsables de l'école.

Les sujets discutés en 2019/2020 lors des différents conseils d'éducation peuvent se résumer ainsi :

- Le nombre de classes et les effectifs en maternelle et primaire. La baisse systématique des effectifs en maternelle depuis 2 ans avec plusieurs fermetures de classes inquiète les représentants de l'APEEEL2 quant au futur de l'école.
- Le suivi des recrutements et remplacements des enseignants.
- L'organisation des heures européennes avec les groupes de L2 pour favoriser l'exposition des élèves à leur L2.
- L'exposition à la L2 des élèves de P5HU et P5CS qui deviennent SWALS au secondaire
- Le suivi des projets pédagogiques et des voyages scolaires.
- Les difficultés d'approvisionnement de certains manuels scolaires choisis par les enseignants.
- Le suivi de l'enseignement à distance à partir du mois de mars
- A partir du mois avril/mai, nous nous sommes concentrés sur la reprise partielle des cours en primaire qui s'est opérée en fin d'année scolaire (différents scénarios de reprise, organisation des entrées/sorties, des flux entre les élèves, des récréations, de la distance sociale entre les élèves, du nombre d'élèves maximum par classe...





Travaux manuels effectués par les élèves de maternelle

Secondary Education Working Group and Council

Apeeel2 members attending: **Claudia Lange-Tramoni**
Delphine Ballaguy
Mateja Prajs

This working group represents parents in the Secondary Education Council - a committee organised 3 to 4 times during the school year and composed of the Secondary Director as well as representatives from teachers, parents, and pupils. The working group also organises regular bilateral meetings with the Secondary Director as well as the annual meeting between Secondary parents' class representatives and the directors.

In the Secondary Education Council, the general organisation of Secondary education and changes, as well as all other Secondary education topics, which concern parents, teachers, and pupils, are discussed. As APEEEL2 regularly receives feedback from parents and class representatives, the workings group takes up these topics in the council or in bilateral meetings where appropriate. Towards the end of the school year 2019-20, regular bilateral meetings with the directors took place to brainstorm and discuss on the changes to school organisation imposed by the COVID 19 crisis.

The topics that were discussed and worked on during 2019-20 school year included:

- Distance learning and Secondary school organisation in times of COVID
- SMS system and its guidelines
- Creation of new classes and eventual class divisions
- Recruitment of teachers
- School trips and their cancellation due to COVID 19 for those in the second semester
- B-test, compos and A-test calendars and assessment of pupils in times of COVID
- Support system and support classes
- New marking scale and guidelines
- Coordination between school-run play & learn activities and periscolaire
- Organisation of different events throughout the year – Careers Day, Fast Fashion Week, Transition for P5 students, etc. Many events were cancelled because of Covid-19 but APEEEL2 strongly supported the organisation of a bac ceremony (even if parents had to attend online).
- Reports on school run activities such as peer mediation, Merite Jeunesse, S5 work experience and the student exchange program where APEEEL2 also brings its support.



A montage of the two S7 groups during the BAC ceremony in July 2020

SWALS AND ONL

Head of Group: **Mateja Prajs**
Members: **Tibor Tuboly, Romina Scerri, Christina Saydon, Sonja Kostadinović**

The SWALS working group representatives held an annual meeting with the School administration on 29 November 2019. We presented a list of requests and problems to the directors and L2 coordinators:

- L2 minimum teaching level and attainment levels were too low and it could prevent SWALS pupils from getting A and/or B marks (support is refused if marks are D or higher, without recognising the language factor; especially, but not only, relevant for HU and CZ pupils).
- L2 differentiation was necessary to keep pupils motivated, at least to maintain the obtained levels and give SWALS an equal opportunity, especially in years S1-S3.
- SWALS support budget (we had not received any reply on how the budget was spent, since there were few LS lessons specifically for them).
- SWALS timetable continued to schedule lessons during free afternoons, putting pupils in a disadvantaged situation in losing access to the school bus network. Relying only on public transport could prove to be challenging for younger pupils and those living far away/in neighbouring countries.
- We also requested the creation of a SWALS information document (a formal SWALS policy) to help and guide parents through selecting a language section, and later L3 (the document has not been received yet).

APEEEL2 and SWALS working group helped mediating the potential opening of the CZ Secondary section. Re-evaluating the number of pupils and the forecast, after the expected S1 peak in 2020-2021, has given the conclusion that the creation of a Secondary section was premature.

ONL

The number of children taking ONL Maltese or Irish continued to be small. The ONL Maltese exam at S5 is a very important landmark for ONL Maltese pupils. Many of them may not be able to continue studying their mother tongue thereafter, because they may need to take options which will automatically eliminate the possibility of also including their ONL in their BAC exam. Irish students did not have the exam but were just as limited in the choices in S6-S7.

ONL and SWALS representatives continued to actively participate in the language policy initiative at the Interparents level.

Class representatives meetings

Head of Group:	**Delphine Ballaguy/André Schmutz / Claudia Lange Tramoni / Rasmus Egelund With the great help of Tibor Tuboly & Isabelle Ferlin**

https://www.apeeel2.lu/classreps/

En début d'année scolaire, l'APEEEL2 organise systématiquement l'élection des délégués de classe dans chacune des classes de maternelle, primaire et secondaire. Un document sur le rôle du délégué de classe est alors distribué à chaque représentant élu.
Les délégués de classe peuvent ainsi faire des suggestions à l'APEEEL2 mais également faire remonter des problèmes éventuels. L'APEEEL2 de son côté, peut faire appel aux délégués de classe pour avoir un retour des parents sur telle ou telle suggestion.

L'APEEEL2 a maintenant l'habitude d'organiser des rencontres entre la Direction de l'Ecole et les délégués de parents.

- Pour le cycle maternelle/primaire, c'était le 26 novembre 2019
- Pour le cycle secondaire, c'était le 10 décembre 2019

Ces rencontres sont un réel moment d'échanges : les délégués collectent des questions auprès des parents de leur classe sur des thèmes aussi variés que des questions d'ordre pédagogique, d'organisation des cours, de cantine, de transport… et peuvent ainsi poser leurs questions ou faire des suggestions directement à la direction de l'Ecole. L'APEEEL2 rédige et publie aux parents les notes de ces réunions. Nous organisons habituellement 2 réunions de délégués par an et par cycle. Avec la crise du Covid-19, les réunions qui devaient être organisées au printemps ont été annulées.

Tous les comptes-rendus de ces réunions sont en ligne sur notre site internet :
http://www.apeeel2.lu/classreps/class-rep-meetings/

Nous profitons de ce rapport pour remercier sincèrement les délégués de classe des 3 cycles qui nous sont vraiment indispensables.

Canteen Committee

President of Canteen Committee:	**Tibor Tuboly**
Other members:	**Enza Petrone** **Sonja Kostadinovic** **Chris Knight** **Ioannis Koutsoukos**

https://www.apeeel2.lu/canteen-committee/

In the last school year, the parents' representatives planned four Canteen Committee meetings. At the end we could only organize two (14.10.2019, 30.01.2020) as the canteen service was stopped by COVID-19 lockdown. The new circumstances put most of the ongoing projects on hold.

Just like last year, new drinks and snacks were reviewed at the 07/02/2020 cafeteria workshop meeting. Beside the Canteen Committee meetings, we had several meetings with the School management and the Eurest representatives about specific topics and improvement proposals.

The canteen visits continued in this school year, the working group members and guests reviewed the canteen service every 6-8 weeks. It is unfortunate, but School management limited the number of times parents could visit the canteen. These visits revealed many improvements, which were presented to the Canteen Committee. Just as in previous years, the canteen working group members reviewed the monthly menus and shared their comments with Eurest.

With the active participation of the APEEEL2 canteen working group members, the Canteen Committee had many achievements in this school year. Some examples:

- Eurest introduced a new concept for a pastabar, which provided better variety. This should help students in having healthier eating habits.
- A canteen section is now up on the APEEEL2 website with information about the organisation and updates on the service.
- We set up a new structure for the Canteen Committee meetings that made the discussion more efficient.
- Parents successfully organised a poll to show that the introduction of the allergen avoidance menu (the same plan that Lux1 already had) was very important. A follow-up is still required.
- Students and parents launched feedback forms to help reporting problems.
- The price increase review process was improved. A better overview on the canteen financing allowed us to have better planning for the future.
- Eurest introduced new waste management practices and environment friendly packaging.
- Eurest agreed on the introduction of the nutriscore in the cafeteria displays.

Parents have raised many issues which need to be addressed by the School management. Unfortunately, many projects were put on hold because of the lockdown.

Nevertheless, we beleive the following points need to be investigated in the next school year: Improvement of the hand washing facilities, drinking water distribution in the Secondary canteen, excess noise in the Primary canteen, a review of the general rules and conditions, PAI system.

Beside these issues, **the most important challenge will be to support the School and the service provider in setting up a reliable canteen system** which is in line with the new health and safety limitations during the pandemic.

Health and Safety Committee

Members: **Didier Hoareau**
Mateja Prajs
Roberta Zani



https://www.apeeel2.lu/health-safety-committee/

The Committee participated in two meetings with Mr. Frithiofson, Mr. Richard, the health and safety officer Maria Kalfopoulou, school nurses, teachers, school psychologists and representatives of students.

Due to the importance of the Covid 19 pandemic, we will reflect only on the second meeting which took place on 14 May 2020. This meeting was the continuity of the discussion on Health & Safety measures other members had at the School Advisory Council meeting of the 11th May 2020, where the scenarios for the resumptions for P1 and P5 were presented.

APEEEL2 Health and Safety members strongly requested this meeting to be organised, in compliance with the rules of the Committee which foresee at least 2 meetings per school year. APEEEL2 Health and Safety members insisted on the importance of a Health and Safety meeting since Covid-19 was an unprecedent situation which, in our opinion, required and requires joint efforts and collaboration as well as the full involvement of the Health and Safety Committee.

We put a lot of efforts into analyzing the situation, including the Health and Safety measures required in the event that on-site classes would resume. Even though parent representatives of the Health and Safety Committee, but also those part of the School Advisory Council, told the School many times that parents wanted to be involved in the discussions related to Covid 19, we were sent documents on very short notice. We could not properly consult with parents to give feedback. Our President shared these concerns with you on this difficulty on 12 May 2020.

For example, during the H&S meeting and other informal communications, we insisted on the following points:

- We raised questions about minimum distances: how to respect the rule regarding distances, how to organise classes, L2 lessons, how to reschedule and reorganise Secondary, how to deal with lunch time and breaks, how to organise the transition of pupils from bus platform to School and vice versa.
- We repeatedly asked the School to ensure all teachers and pupils were informed in due time about the organisation in case of school reopening. We also asked that the School consider

the situation of vulnerable families in our School community who are much more exposed to the risk of Covid 19.

- We asked why some protocols have been discarded (e.g. to measure temperatures, to make sure about health conditions of staff and pupils coming from red areas, to invite parents to keep children home in the presence of symptoms).
- We stressed the importance of guaranteeing minimum hygienic standards, such as soap in the classrooms, cleaning operations in line with the recommendations of WHO, frequent cleaning of shared tools, toilets, and classes, with special attention to be paid to toilets and canteen cleaning.
- We asked for a clear communication on the rules regarding the use of a facial mask, hand washing, what to do in case of a member of the family testing positive, the duration of quarantine, the absence rules in a pandemic period.
- APEEEL2 organised a survey on "distance learning". We reported that many parents were reluctant to send their children back to school, while others were happy about it. We thus highlighted a possible solution consisting of leaving the choice of returning to the school up to the parents in case there was a vulnerability among family members in a household.
- We insisted on an up-to-date version of the School's FAQ to provide parents with official and verified answers by health professionals.
- We stressed the importance of good planning to get ready for the return to school in September. We informed the School we were fully available to work together to help them study solutions, and carefully plan all the details, in consideration of the fact that nobody knew how the situation could evolve over the summer. We regret that we had to wait the administrative re-opening of the school to continue our exchanges with the School management.

During this crisis, the H&S Committee involvement was not limited to its members and we really like to thank all other members in our Parents' Association who were involved in this stressful period (which has not ended!) in every health consideration, as much for the safety of our children when it came to think about their come back to school, as for their well-being when we did not stop to think to resume Periscolaire activities.

Covid-19 is related to H&S issues. However, as this pandemic is unprecedented and has daily impacts and huge consequences on the whole school daily life, all related questions to this ongoing crisis tend to be managed at the APEEEL2 Board level as decisions often need to be taken at very short notice. APEEEL2 H&S members regret that the usual annual number of H&S Committees has not increased during this difficult period, and that the Health and Safety Committee members were not involved in the discussions and the preparation of the school start in September.

Communication

Head of Group: Isabelle Ferlin

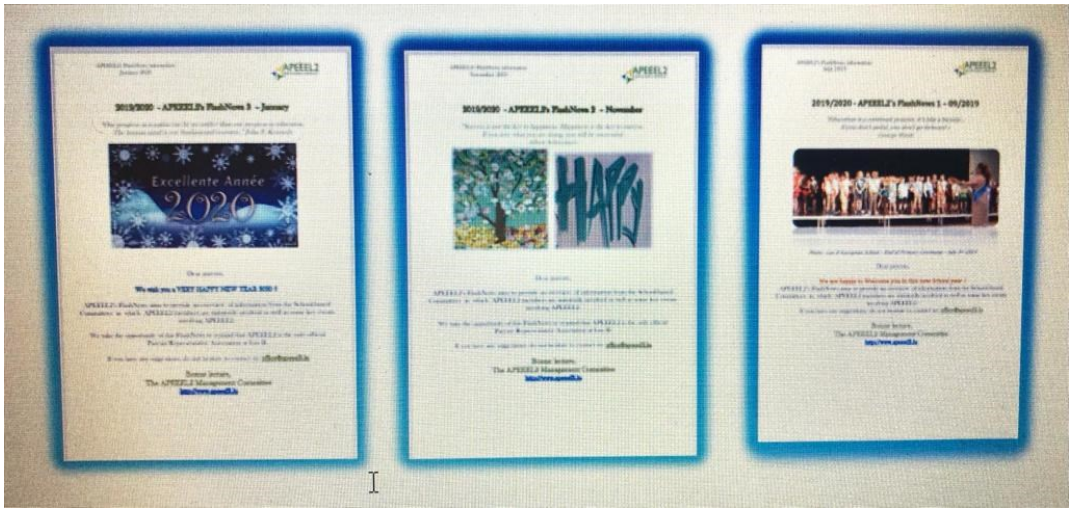
https://www.apeeel2.lu/flashnews/

APEEEL2 had 3 main objectives in communication:

1. To provide information on the APEEEL2's management structure and role, internally and externally, as well as APEEEL2 activities, events and initiatives.
2. To promote activities, events and initiatives organised by (a) APEEEL2; (b) the School; (c) other Associations (e.g. *Mots de Zaza*, *Actions sans Frontières* etc.); and (d) pupils.
3. To mobilise Class Representatives, and more generally parents, in participating to APEEEL2 & School activities, events and initiatives.

Our main initiatives have been:

- **APEEEL2's FlashNews** focused mainly on information from School-based Boards, Committees and Councils in which APEEEL2 members are statutorily involved, as well as events at the School. Three FlashNews were published between September 2019 and February 2020. The Covid-19 crisis started in March, and by that stage, our small team was too busy managing the crisis at the association level to publish any FlashNews.
- Regular communications through our Class Delegates Network to update parents on projects and initiatives within the School (Career Event, School Fete, etc.) and outside the School.
- Minute-taking at **Class Delegates Meetings** to be shared with parents. With the Covid-19 crisis, we could organise only one meeting for Nursery and Primary and one meeting for Secondary instead of two per cycle.
- Regular update of our **website** to provide information especially on:
  - APEEEL2 organisation, role, and activities
  - Projects, initiatives, actions taking place in the School
  - The information update and its management is under the responsibility of our APEEEL2 Assistant.



Cafés Parents

Head of Group: **Valentina Feci Favara**
Vincent Masson Deblaize

https://www.apeeel2.lu/parents-coffees-committee/

Les **Cafés Parents** sont **un lieu d'échange pour partager avec d'autres parents et un/e professionnel/le sur différentes thématiques touchant à la sphère des enfants**, parce-qu'élever des enfants ce n'est pas facile tous les jours, et, grâce à ces rencontres, les parents peuvent trouver quelques réponses ou pistes à leurs préoccupations et renforcer les liens avec enfants et ados.

En 2019/2020 avant la fermeture de l'école à cause de la crise sanitaire, les rencontres suivantes ont pu avoir lieu:

- En octobre 2019 avec Magali Netrval sur le thème "WHY an Ipad for DYS students in class?"
- En octobre 2019 avec Bee Secure sur le thème "Les risques liés à internet"
- En novembre 2019 avec Andrea Tisserand sur le thème "Moving to learn well"
- En décembre 2019 avec Fari Khabirpour sur le thème "Young people and addictions – Drug addiction"

Educational support

Group members: **Gabriella Bomba**
Luca De Gennaro
Stefanie Fischer

https://www.apeeel2.lu/educational-support-committee/

APEEEL2 continued to have a central role on this working group, with one of our members acting as both the coordinator of the Interparents Working Group, and as one of the Interparents representatives on the Educational Support Policy Working Group.

The 2019/2020 school year saw the start of the implementation of the Action Plan Educational Support and Inclusive Education approved at the April 2019 Board of Governors.

A new Central Coordinator for Educational Support, Ms. Anabela Gracio, entered into function at the Office of the Secretary General in Brussels in March 2020, right when all the countries in Europe were entering lockdown. A significant part of the Educational Support Policy Group meetings was dedicated to find ways to make distance learning work for pupils receiving support. Another focus was on the HR actions: review of the profile and qualifications of SEN assistants, support teachers and support coordinators, as well as finally having compliant school-specific guidelines for educational support in all 12 schools.

The campaign started in our School, to have iPads approved as special arrangement (reasonable accommodation) for all ISA/SEN pupils who need it in class, and at exams all the way up to the BAC, was favourably received at the central office. Magali Netrval, vice-president of association Dyspraxie.lu and parent at our School, presented the advantages of the iPad and related software to a group of inspectors and key players of the European Schools system, such as the deputy Secretary General

Andreas Beckmann or the Head of the Bac Unit Ewa Rudomino. Our Interparents representatives will ensure that the tablets remain part of the reform of special arrangements.

At school level, educational support was prominent in the feedback given by APEEEL2 during the Whole School Inspection.

Unfortunately, and despite receiving excellent feedback form the inspectors, the contract of our educational support coordinator and psychologist of Nursery and Primary Paola Cuzziol came to an end. But we are looking forward to a close and trusting collaboration with the new educational support coordinator Maria Tzioufa.

APEEEL2 has continued to support parents of children receiving educational support to prepare for advisory support meetings as well as collecting feedback on how support was organised during distance learning.

APEEEL2 has a dedicated email address for questions or issues relating to Educational Support: edsupp@apeeel2.lu.

Events

Lead for School Fête: **Tibor Tiboly**
Lead for Bac Ceremony: **Delphine Ballaguy / Enza Petrone**
Lead for Ski Sale: **Mateja Prajs**
Lead for Careers Event: **Caroline Rabeau and André Schmutz**
With the assistance of other MC members and many satellite helpers for all events.

https://www.apeeel2.lu/careers-day-committee/
https://www.apeeel2.lu/ski-sale-2019-lux2/
https://www.apeeel2.lu/bac-ceremony-committee/

There were only three main events to which APEEEL2 contributed most actively in 2019/20, as the School Fete and the P5 Ceremony were cancelled because of the sanitary restrictions.

- Careers Day, *Forum des métiers*

In all these events, APEEEL2 members of the Management Committee, with the help of satellite members and volunteering pupils and parents from all cycles worked closely with members of the School staff to make the events happen!

For Careers Day, it was held on Thursday, 3 October 2019 between 5pm and 8:30pm. There were over 20 career topics, 50 speakers and 400 pupils from Lux 1 and Lux 2 in attendance.

There was an introduction with 3 guest speakers from ADEM FEDIL and UNI. Then, in a relaxed atmosphere, a buffet was organised by APEEEL2 to promote discussions between speakers and students.

We are planning to work on expanding the speakers and career topics, improve communications for the event, and possibly make use of the internet to match students to suitable job fields (using monster.lu for instance). Finally, we will endeavour to get better feedback from our students to keep on improving Careers Day.



Careers Day in Secondary on 3 October 2019

- Ski Sale

The Ski sale took place on 16 November 2019. It was organised together with APEEEL1 and allowed parents and pupils to sell their second-hand ski clothes and equipment. P5 parents needing to equip their child for the Zinal school trip really appreciated this event.





- BAC Ceremony

The sanitary restrictions were constantly changing in May-June and it was very difficult to foresee the possibility to have a ceremony for our S7 students. APEEEL2 put a lot of energy in gathering information (including contacting other schools in Luxembourg) on what was possible or not.

We finally managed to have a ceremony in 2 parts (half of the S7 student in the morning and half of the students in the afternoon) on Friday 3 July 2020. Students were allowed to go on stage to receive their diploma, but without hand-shacking. The ceremony was restricted to students. Neither parents, teachers, nor diplomats could attend. Thanks to the School technicians, the ceremony was live streamed on Youtube for parents and families to enjoy.

Information technology working group

The European schools are centrally managed by the office of the Secretary General who prepares the work of the governing bodies. To allow expertise preparatory work, some groups are created. As digital education represents a challenge for the School, an IT pedagogical working group in collaboration with an IT administration working group prepare the evolution of our Schools.
The Parent's Association Interparents, which brings together all parents associations, has one seat on the pedagogical working group, and since a year ago our President has participated in the meetings.

The office has recruited a philosophy teacher who strongly supports the work of the IT working groups.

To assure a link with the teachers, parents, and staff, two informal groups have been set up in Brussels and in Luxembourg.

If you have experience in digital education and want to help, please contact us.

Transport

Members: **Stefan Wunderlich**
Delphine Ballaguy
André Schmutz
Tibor Tuboly

https://www.apeeel2.lu/transport-to-lux-2/

Transport and the access to school **continue to be problems**. Heavy traffic on the approaches to the School and further afield cause big delays for our buses, resulting in disruptions to children's education. APEEEL2 continues to put a lot of efforts into improving this situation and reducing vehicle traffic. Heavy traffic both on the approaches to the School and further afield continues to cause significant delays to our buses resulting in unacceptable disruption to our children's education. APEEEL2 will continue its efforts in this field in 2020/2021.

With the School, APEEEL2 continued to push the Luxembourgish authorities to improve the **access to the School**. The Luxembourgish authorities confirmed that the access is not satisfactory, and suggested a **project to optimise the road network in particular to speed up the access for the school buses.** This project consists of:

- Creating additional lanes which will separate the access for buses and individual cars.
- Creating a new access from the roundabout to the Route d'Arlon allowing the buses to leave the school in the direction of Luxembourg city without interfering with the cars.

Where we are in the project?

- The Feasibility study is completed.
- The "Avant-Projet Sommaire APS » is completed.
- The "Avant-Projet Détaillé APD" has been approved in September 2019 by François Bausch, Minister for mobility and public works.
- The environmental study has been conducted by the Ministry of the Environment, Climate and Sustainable Development.
- An archaeological study has been conducted by the 'Centre National de Recherche Archéologique' and the results confirm that this should not be an obstacle for the project.
- The last information we have from MDDI is that "construction works could be launched at the beginning of spring 2021."
- APEEEL2 has requested several times that MDDI organises an information meeting for parents to present the project but we are still waiting for their answer.

In parallel, APEEEL2 continued working on the following areas:

- In January 2020, we worked on the request to have a better access for pedestrians and cyclists coming from Mamer, to increase the capacity of the bus platforms as well as to improve the kiss and go areas.
- With the start of this school year, responsibility for the lines to Luxembourg Ville was transferred to the RGTR and the buses were no longer provided directly by the MDDI. While on the one hand, this could be seen as a positive sign (these lines are now well established in the Luxembourgish network), the transfer was a bit cumbersome, with some delays and buses were not running as they should. APEEEL2 is aware of these issues but has still not managed to find the relevant counterparts to discuss them.

- We continued also to work on optimising the lines and stops when feasible, increasing the bus capacities when necessary. To continue this work, we always need feedback from parents in particular for the buses which are not run by ATSEEE. Since we have no direct contact with the users, APEEEL2 relies on general data provided from the school (pupils' residency per post-code) which help us to better optimise the network.
- APEEEL2 also worked with the Mamer and Bertrange Communes to optimise the buses journeys to better answer family's needs. While Mamer is somehow responsive to our requests and suggestions, we are still struggling with the Bertrange commune not being very responsive.
- For MDDI and Communes buses, APEEEL2 supports and answers parents' requests on any problems occuring on these bus lines (lost items, missed stops, delays…)
- In addition, we are constantly pushing for upgrade of the infrastructure on site, in particular in respect to an improved access for all means of soft transport, and more and improved bike stands. These improvements need to be carried out by the Luxembourgish authorities, so it takes some time before seeing a concrete improvement on site.
- APEEEL2 continued to promote a Luxembourgish competition, **Mam Vëlo An D'Schoul** intended to boost "cycling" as a means of getting to School, with our School winning the competition in 2016, 2017, 2018 and 2019. Due to the Covid-19 crisis, the competition was cancelled in 2020.
- ATSEEE, *l'Association de Transport des Eleves des Ecole Europeéennes*, continues to run a number of dedicated buses and navettes to the School. We encourage you to go on https://atseee.eu/ to get more information.





Interparents

Representatives 2019-2020: **André Schmutz**
Gabriella Bomba
Roberta Zani
Sandra Vella

https://www.apeeel2.lu/interparents-committee/

Interparents members represent the Parents' Associations of the European Schools in meetings of the Joint Teaching Committee (JTC), Budgetary Committee (BC) and the Board of Governors (BoG). Interparents representatives from the different APEEEs get together a number of times per year to discuss various issues and prepare for these meetings. Each APEEE sends representatives to these meetings. Throughout 2019-2020, we met together more intensely due to the COVID-19 pandemic.

Interparents meetings and the meetings of the various working groups were held online. This gave members more flexibility, and made it possible for local APEEE members who would not have had the possibility to help with Interparents to contribute. The Interparents work of 2019-2020 has been notable for its discussions during the online meetings. A large number of members from different schools participated, including Luxembourg 2. Many issues of interest and importance to parents were monitored and a great deal of lobbying with different groups was carried out online, and then addressed within each school by Interparents members.

Pedagogical issues

• Continuity of teaching

From March 2019, because of the pandemic, teaching was a major concern for all schools. Local APEEEs, including APEEEL2, obtained feedback from parents on the effectiveness of distance learning. Online learning continued to be improved thanks to the constant pressure of Interparents at all levels. We discussed parents' feedback in the various working groups, including at JTC, BC and BoG meetings. Particularly towards the end of the 2019-2020 school year, Interparents put pressure on management to come up with a solid plan to re-open schools, which would require measures for social distancing, whilst allowing pupils necessary contact with teachers and their peers. It was expected that blended modes of learning, with some teachers and/or pupils required to do their teaching / receive learning online, would continue to be necessary. Interparents worked hard to find solutions for issues such as vulnerable pupils (and pupils living in households with vulnerable family members). We continue to look for solutions in this area.

• The BAC Observatory Group and the BAC

Following the decision on the BAC exams proceeding more or less along the lines of previous years, Interparents continued to monitor all issues raised and help parents deal with problems which arose from the Office of the Secretary General. Parents and pupils in S6 and S7 should **get in touch with APEEEL2 on any issues related to the BAC, including the harmonised exams** in S6. Issues can be addressed more fully by Interparents when they come from various schools in the system, rather than from only one school.

• The new 'marking scale'

Member States are being pushed to establish correct equivalence tables for **the new 'marking scale' for Secondary**. Parents' concerns on this issue were raised during the different meetings. APEEEL2 decided to give financial support to the groups of parents that lodged an appeal against the German equivalence calculation for the European Baccalaureate. The new table is not good for students.

Educational Support

APEEEL2 representatives continue to take a leading role on this working group, with one of our members continuing to act as the coordinator of the Interparents Working Group, and one of the Interparents representatives being involved in the Educational Support Policy Working Group during this school year. The aim of this working group is to continue to improve the Educational Support Policy and assist the Action Plan Educational Support and Inclusive Education.

General

Interparents, including our own members, is represented by many other working groups in areas as diverse as career guidance, IT-Pedagogical, well-being, health and safety, and sustainability in our schools.

For the first time this school year, Interparents presented a number of position papers at the JTC meeting. These dealt with:

1. Distance learning for vulnerable pupils.
2. Extending the definition of 'vulnerable' pupils to pupils with a vulnerable family member.
3. Creation of electronic books to support the syllabuses of the European Schools.
4. New Marking System. Equivalence tables.

The APEEEL2 representatives were actively involved in putting together these papers.

APEEEL2 representatives continue to be actively involved with Interparents. In fact, the APEEEL2 President has taken on duties as Secretary of Interparents. As usual, we welcome your involvement in all matters since some issues can be handled better in coordination with other schools.

For more information, please visit the following website https://eursc.eu and feel free to get in touch with the APEEEL2 Interparents representatives on office@apeeel2.lu.



APEEEL2 office and permanent staff

APEEEL2's office has three permanent staff: our new Secretary General, Delphine Ballaguy, our assistant Florence Birrell and our Periscolaire on-site coordinator Yann Gendron.

Working very closely together to improve effectiveness, their involvement is necessary in the following APEEEL2 major roles and duties:

- **Informing ALL LUX2 PARENTS** on all aspects of the events, programmes and activities organised by APEEEL2 or our partners.
- **Providing individual counselling to ALL LUX2 PARENTS** on various aspects of Life in our School.
- Managing the registration and renewal process for approximately **1 000 APEEEL2 member.**
- Managing an average of **200 class representatives** for the 3 cycles.
- Managing **a full Periscolaire programme** and **60 group/private activities instructors/accompanists**.
- Providing support, communication and organisation for **25 Management Committee (MC) & co-opted members.**
- Attending and reporting on **10 major School internal meetings.**
- Liaising closely with **the School Administration & Students Committees.**
- Liaising with all the **MDDI and local bus lines** for Transport to our School.
- Managing & regularly updating the **APEEEL2 website** and **Periscolaire platform.**
- Assisting in the publication of **APEEEL2 FlashNews.**
- Running **4 major special programmes such as** *Merite Jeunesse*, the *Hosting Family Search* for the Mobility/Exchange European Schools Programme and the *Social Funds***.**
- **Running APEEEL2 own events (***School Fete*, Careers *Day*, *Ski Sale* and *Periscolaire shows)*, and supporting **our partners/School's events** (*P5 Ceremony*, *Bac Ceremony* and other cultural, sports & pedagogical events).
- **Performing all legal administrative obligations,** managing all contracts with our **multiple external providers.**
- **Managing APEEEL2 financial accounts and payments.**

This brutal crisis suddenly put on the brakes to some of our APEEEL2 activities. However, it did not slowdown the day-to-day tasks for our administrative staff who had to make considerable efforts to adapt to the situation, answering the high volume of parents queries...

Let's Work Together To Make A Difference

GET INVOLVED WITH APEEEL2

OUR APEEEL2 FOR OUR SCHOOL

Our mission as APEEEL2 is to continue building a multicultural school community based on trust and dialogue in order to nurture each pupil's skills, talents, and aspirations.

ANNEX 1: Report of the auditor

Association des Parents d'Elèves de l'Ecole Européenne de Luxembourg 2 (Mamer-Bertrange) A.s.b.l.

Annual accounts as at 31 August 2020

6, Rue Gaston Thorn
L-8268 Bertrange
RCS Luxembourg: F9155

Association des Parents d'Elèves de l'Ecole
Européenne de Luxembourg 2 (Mamer-Bertrange) A.S.B.L.
6, Rue Gaston Thorn
L-8268 Bertrange
RCS Luxembourg N° F9155

BALANCE SHEET AS AT 31 AUGUST 2020 (IN EUR)

ASSETS	**Note**	**31/08/2020**	**31/08/2019**
Debtors	3	5.391,16	13.533,31
Cash at bank and in hand	4	561.597,53	414.149,79
Deferred charges	5	-	8.073,00
TOTAL ASSETS		**566.988,69**	**435.756,10**

LIABILITIES		**31/08/2020**	**31/08/2019**
Results brought forward		380.072,55	217.009,39
Result for the year		128.860,28	163.063,16
Provisions	6	7.264,30	7.400,00
Creditors	7	34.441,56	29.433,55
Deferred income	8	16.350,00	18.850,00
TOTAL LIABILITIES		**566.988,69**	**435.756,10**

The notes are an integral part to these annual accounts.

Association des Parents d'Elèves de l'Ecole
Européenne de Luxembourg 2 (Mamer-Bertrange) A.S.B.L.
6, Rue Gaston Thorn
L-8268 Bertrange
RCS Luxembourg N° F9155

BALANCE SHEET AS AT 31 AUGUST 2020 (IN EUR)

INCOME	**Note**	**01/09/2019 - 31/08/2020**	**01/09/2018 - 31/08/2019**
Memberships		63 119,91	44 715,00
Transfers from FAPEEEL	9	5 896,14	56 861,06
Events		103,29	29 384,42
Mérite Jeunesse		-	-
Periscolaire activities		512 634,24	436 262,00
Periscolaire summer camps		-	49 200,00
Subsidies		17 979,25	15 580,00
Miscellaneous		0,11	470,00
TOTAL INCOME		**599 732,94**	**632 472,48**

EXPENSES		**01/09/2019- 31/08/2020**	**01/09/2018- 31/08/2019**
Events	9	949,83	17 903,99
Financial Support for school projects	9	945,13 -	16 998,60
Social fund	9	-	689,00
Mérite Jeunesse		-	278,00
Interparent membership and travel costs		206,73	3 559,13
Bank and credit card fees		11 378,44	13 288,54
Suppliers	10	321 566,52	312 468,41
Staff cost		135 343,57	137 382,39
Miscellaneous		482,44	838,46
TOTAL EXPENSES		**470 872,66**	**469 409,32**

RESULT FOR THE YEAR (GAIN (+)/LOSS (-))	**128 860,28**	**163 063,16**

The notes are an integral part to these annual accounts.

Association des Parents d'Elèves de l'Ecole
Européenne de Luxembourg 2 (Mamer-Bertrange) A.S.B.L.
6, Rue Gaston Thorn
L-8268 Bertrange
RCS Luxembourg N° F9155

BALANCE SHEET AS AT 31 AUGUST 2020 (IN EUR)

NOTE 1 – GENERAL INFORMATION

Association des Parents d'Elèves de l'Ecole Européenne de Luxembourg 2 (Mamer-Bertrange) A.s.b.l. (the « association » or "APEEEL 2") was founded on 25 April 2012 and is organised under the law of Luxembourg as an 'Association sans but lucratif'.

The association aims to:

a) represent the educational and family interests of the parents of the pupils of the European School of Luxembourg 2 (Mamer-Bertrange);
b) collaborate with the parent associations of each European School, while respecting the specificity of this school;
c) take and encourage any initiative which allows the widest possible participation of parents in the life of the School in all its forms;
d) inform the authorities of the School of the wishes of the parents and their suggestions concerning the aims and content of education and the school organisation;
e) organize, in liaison with the School Board, all extra-curricular activities and/or any supervision after school;
f) collaborate in the solution of the problems raised by parents regarding the education of their children during their studies;
g) represent the parents in the joint bodies created for the proper functioning of the School;
h) promote, organize and/or collaborate to any pedagogical or European project in the pupils' interest.

The financial year starts on 1 September and ends on 31 August of each year.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The annual accounts have been prepared principally in accordance with the law of 19 December 2002, as amended, relating to the preparation of the annual accounts and the significant accounting policies outlined below. The presentation of the balance sheet and the income statement have been adapted to reflect the specificities of the association's activity.

The association maintains its accounting records in Euros (EUR) and its annual accounts are expressed in this currency. All transactions are carried out in EUR.

Debtors are recorded at nominal value. A value adjustment is booked when the amount to be received by the association is lower than the nominal value.

Provisions cover expenses or debts the nature of which is clearly defined and which at the date of the balance sheet are either likely to be incurred or certain to be incurred but uncertain as to their amount or as to the date on which they will arise.

Creditors are recorded at nominal value.

Deferred charges and deferred income relate to expenses and income paid or received in the current year, but referring to the next financial year.

Income and expenses are recorded in the financial year to which they belong.

NOTE 3 – DEBTORS

At closing date, debtors mainly comprise:

- Invoices issued by APEEEL 2 to the school at the end of the school year for activities relating to the year ended 31 August 2019 (Photo competition, School Fete & Bac Ceremony) for EUR 1.229,88;
- An amount of EUR 3.038 due by APEEEL 1, for membership fees erroneously received from APEEEL 2 parents.

NOTE 4 – CASH AT BANK AND IN HAND

Cash at bank and in hand comprise the following as at the closing date:

All amounts in EUR	**31/08/2020**	**31/08/2019**
BCEE current account	560.792,29	413.447,84
Cash	805,24	701.95
TOTAL	**561.597,53**	**414.149,79**

NOTE 5 – DEFERRED CHARGES

Deferred charges as per 31 August 2019 relate to the IT maintenance contract for the periscolar platform for the year ending 31 August 2020 due in advance. There were no deferred charges as per 31 August 2020.

Association des Parents d'Elèves de l'Ecole
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BALANCE SHEET AS AT 31 AUGUST 2020 (IN EUR)

NOTE 6 – PROVISIONS

Provisions comprise the following as at the closing date:

All amounts in EUR	**31/08/2020**	**31/08/2019**
Provision for accounting and audit	7.264,30	7.400,00
TOTAL	**7.264,30**	**7.400,00**

NOTE 7 – CREDITORS

Creditors comprise the following as at the closing date:

All amounts in EUR	**31/08/2020**	**31/08/2019**
Reimbursements to parents for periscolar activities	11.204,20	-
Suppliers	11.101,27	-
ADEM reimbursement of chômage partiel	4.195,53	-
Summer Camps	-	10.734,50
Periscolaire platform PAMS	5.835,96	11.583,00
Social security	64,60	1.094,02
Various	2.040,00	6.022,03
TOTAL	**34.441,56**	**29.433,55**

NOTE 8 – DEFERRED INCOME

Deferred income relates to 2020-2021 membership fees paid in advance in July and August 2020.

NOTE 9 – EVENTS

"Events" includes the expenses incurred for the organisation of and the various activities scheduled during the school year. The amount mainly relates to the school fete but also parents' evenings, Careers Day, Ski Sale, P5 and Bac Ceremonies.

"Financial Support for school projects" include the payments to the European School 2 for the organisation of various competitions as well as reversals of unused provisions.

"Social fund" mainly relates to the assistance for some families to finance the Zinal Trip and the S6 trips.

Due to the circumstances of the COVID-19 situation, the main events and school trips planned during the year were cancelled, and hence, no costs were incurred.

NOTE 11 – SUPPLIERS

The caption comprises the following as at the closing date:

All amounts in EUR	**31/08/2020**	**31/08/2019**
Periscolar instructors	288.629,43	228.081,04
Periscolar material	3.887,63	2.282,77
Periscolar summer camps	-	45.175,22
IT and administrative external expenses	29.049,46	36.929,38
TOTAL	**321.566,52**	**312.468,41**